

D3.1 Evaluation Plan

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Work Package 3 – Evaluation of the Joint Action on Tobacco Control 2

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Acronyms

AGES	Austrian Agency for Health and Food Safety
CIRCABC	Website/Platform used for management and distribution of internal documents, provided by the EU Commission
EU-CEG	EU Common Entry Gate
JA	Joint Action
JATC2	Joint Action on Tobacco Control 2
LogFrame	Logical Framework Matrix
SC	Steering Committee
TAD	Tobacco Advertising Directive
TPD	Tobacco Products Directive
WP	Work Package

1. Introduction

Smoking and other forms of tobacco consumption are considered to be the single most important cause of preventable morbidity and premature mortality worldwide, with tobacco being the major single cause for premature deaths in the European Union. Tobacco consumption among adolescents has extremely harmful and immediate adverse health consequences, including addiction, reduced physical fitness and asthma and increases the risk of cardiovascular diseases, respiratory illnesses and cancer. In order to protect children and young people from the harmful effects of tobacco, tobacco endgame strategies have to be considered.

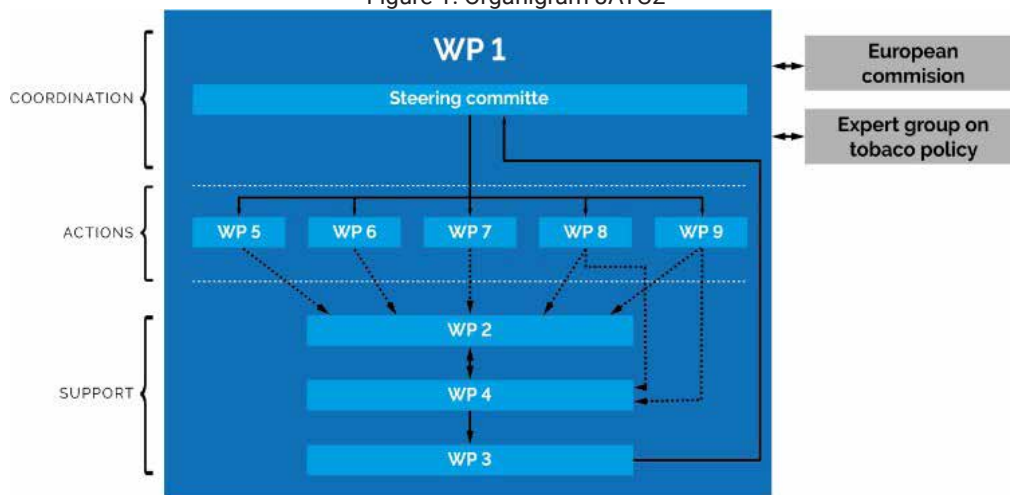
The JATC2 project is an important step on the road to achieve the goal of a tobacco free generation. The general objective of this project is not only to support the implementation of the Tobacco Products Directives (TPD) and the Tobacco Advertisement Directive (TAD), but also to promote activities consistent with the objectives of the WHO Framework Convention on Tobacco Control. The JATC 1 contributed to the implementation of the TPD in specific areas of laboratory capacity, testing methods for tobacco and related products, regulation of ingredients and developed data sharing agreements concerning the excessive amounts of data within EU-CEG. JATC 2 program will build on the results of the JATC 1 and add new pillars to the work of Joint Action within tobacco control.

This JA consists of 9 work packages.

Table 1: Work Packages of the JATC2

4 Horizontal WPs (Supporting)	5 Vertical WPs (Core, Action)
WP1: Coordination	WP5: EU-CEG data and enhanced laboratory capacity for regulatory purposes
WP2: Dissemination	WP6: Enforcement of tobacco product regulation
WP3: Evaluation of the Action	WP7: Health impact and regulatory implications of e-cigarettes and novel tobacco products
WP4: Sustainability and cooperation across Europe	WP8: Smoke-free environments and TAPS legislation in Europe
	WP9: Best practices to develop an effective and comprehensive tobacco endgame strategy

Figure 1: Organigram JATC2



All nine work packages work together to achieve the expected outcomes of the JATC2. The expected outcomes include the following:

- A more user-friendly interface of the EU-CEG database, which will enhance the utility of the data base for EU regulators
- A sustainable plan for data sharing from the EU-CEG database, which will make valuable data available for a broader audience, especially researchers.
- A harmonized approach to market surveillance and enforcement of the TPD, which will enhance consumer protection and ensure a fair internal market
- A recommendation to update the applicable rules on tobacco advertising, which will mean less exposure to unwanted commercial activities and hopefully diminish the number of new smokers and even decrease the prevalence of smoking.
- A harmonized approach to establishing smoke-free environments, which will decrease the exposure to second-hand smoking
- A forward-looking tobacco endgame strategy leading to a smoke-free generation and decreasing the number of tobacco-related illnesses and deaths.

The Evaluation of the action is undertaken by WP3 and has its own set of objectives as listed below (for further details see Annex A).

Evaluation objectives

The evaluation aims at

- a) optimising the implementation of project activities with a special focus on the communication and cooperation within and among WPs;
- b) monitoring the timeliness and quality of project outputs; and
- c) assessing if the outcomes of the JATC 2 meet the needs of the project's target group regarding their utility.

Evaluation purpose

The purpose of the evaluation is to support the project coordinator, WP leaders and all project staff with all aspects of project implementation, output production and the achievement of outcomes in terms of utilisation of outputs.

2. Methodology, Data Collection and Analysis

Evaluation type and approach

The evaluation of the JATC2 project is one of the nine work packages, and is therefore an internal evaluation.

It combines process and outcome evaluation and uses a responsive approach, i.e. a flexible design that allows for an adaptation of evaluation questions and methodology in case of newly emerging information needs throughout the course of the project.

Evaluation questions

Since the evaluation combines process and outcome evaluation, five process evaluation questions and four outcome evaluation questions have been formulated:

Process evaluation

- a) What are the planned project outputs?
- b) Which of them are “key” in terms of dependencies of other outputs?
- c) Are outputs and deliverables submitted in time? In case of delays: which factors account for them and how can those be influenced?
- d) How satisfied are the people involved in the project activities with the quality of project implementation in general, and in particular the quality of outputs?
- e) To what extent do the outputs meet the needs of people involved in the implementation of project activities? How can they be optimized?

Outcome evaluation

- a) What are the projects “main” outputs that should be used by the stakeholders?
- b) To what extent are main outputs being used by their intended addressees?
- c) Which factors influence utilisation?
- d) How do the users of the outputs assess their utility/usability? How can they be improved?

Methodology

A mixed-methods design combining different qualitative and quantitative methods of data collection and analysis has been chosen to conduct the evaluation and to answer the evaluation questions. It allows for the inclusion of different perspectives which increases the validity of findings. Furthermore, a mixed methods approach is used because two different types of evaluation are conducted, which in any case requires the use of different methods.

Process evaluation

To follow up on the implementation of the project the following steps will be taken:

- a) Creation of a monitoring table (including planned date of submission, person responsible for output) (see Annex G)
- b) Creation of a diagram of “dependencies” for each WP (see Annex B)
- c) Based on a) and b) an e-mail will be sent out approx. four and two weeks before the planned submission date to determine the probability of timely submission (estimate of person responsible for output)
 - In case of “key” outputs with a high probability of delay, the WP leader as well as the dependent work group will be notified.
- d) Preparation of a monthly table of status of outputs/ deliverables due within the next four weeks (traffic light: green, yellow, red)
- e) Conduct of a yearly survey addressed to all project staff involved in project activities regarding their satisfaction, points to discuss and suggestions for improvement
 - The first survey is a baseline survey (see Annex C). It was held in May 2022. This survey aimed at determining the expectations of project staff. It will help shape the evaluation activities even further. Additionally, the yearly online survey will be built upon the results of the baseline survey.
- f) One to three weeks after submission of a main output, a short feedback meeting with people involved will be held to obtain feedback. It will be combined with g) whenever possible. (see Annex E)
- g) Regular, short feedback meetings with project staff (if possible combined with WP meetings or similar) (see Annex E)
- h) Creation of an “Anonymous suggestion box” where all project staff can send suggestions,

points of concerns, etc.¹

- i) If project staff is interested, occasional informal meetings will be held “Get to know each other”, “topical discussions”, etc.

Outcome evaluation

- a) In cooperation with other WP leaders, a list of main outputs will be created². (see Annex D)
- b) Two to six months after the submission of each “main” output, interviews with approximately three potential users will be held to investigate, amongst others, how the users of the output assess its utility/usability and how the output could be improved.³ (see Annex E)

Evaluation indicators

The indicators are defined in cooperation with WP leaders based on the description/ proposal of each WP. Where needed, the indicators already defined for each WP are complemented by additional indicators defined through written and personal conversations with WP leaders. The Indicators for each WP are part of a modified Logical Framework Matrix (LogFrame), which summarizes the main WP elements and will assist the evaluation throughout the whole project period. It can, however, be modified throughout the project (see Annex F).

3. Communication and Reporting Plan

The Evaluation has a strong focus on communication and cooperation. Continuous communication is crucial to ensure project progress, quality and satisfaction. Regular communication measures include but are not limited to the following:

- Web conferences & SC meetings
- Email correspondence
- Feedback meetings with project staff
- Informal (online) meetings
- Surveys
- Interviews
- Whenever possible in-person meetings, conferences and face to face conversations.

The following table shows the communication activities with their corresponding format, delivery month/delivery intervals, target group and method.

1 The suggestion box can be accessed via <https://www.askallo.com/s/jatc2.suggestionbox> or an email can be sent to suggestionbox.jatc2@ages.at.

2 A main output is an output, that should be used by external stakeholders and is considered as very important by the WP.

3 A topic guide will be created for each output individually and in close cooperation with the responsible person for the output.

Table 2: Communication and reporting plan

Communication activities	Format	Delivery Month/ Delivery Intervals	Target group	Method
Updates on project progress	Presentation	Monthly	SC	Discussion
Summary of inputs from anonymous input from suggestion box	Discussion Email	Whenever input arises	Individual WP leaders/ SC/to whom it may concern	Discussion in SC meeting Personal contact with individuals
Feedback talks with project staff	Group discussion	2x/year	Project staff	Online meetings, whenever possible combined with WP meetings
Feedback talk on output quality with project staff	Group discussion	after submission of main output	Project staff working on that output	Online meetings, when possible combined with WP meetings
Feedback talk findings	Presentation Email	After feedback talks	SC Project staff involved in feedback talks and their WPLEader	Discussion at SC meetings Email
Standardized E-Mail to determine timely submission of output	E-Mail	4 and 2 weeks before due date of output	Responsible person for output	Standardized E-Mail
Monthly table of upcoming outputs	Table	Monthly	All project staff	Submitted to CIRCABC, Circulation in SC
Alert on possible output delay	E-mail	When necessary	WP leader, Responsible person for output with dependencies on said output	Standardized E-mail
Baseline survey	Online survey	1x in 2022	All project staff	Online survey, distribution via email
Online survey	Online survey	1x/year	All project staff	Online survey, distribution via email
Survey findings	Report	1x/year	SC	Distribution via email, Discussion at SC meeting
Interview findings	Document	Continuous	SC	Email and discussion at SC meeting

Table 3: Evaluation outputs and their reporting activities

Output No.	Output Name	Output Type	Due Month	Target Group	Communication and Reporting Activities
D3.1	Evaluation Plan	Report	12	Project Staff, EC, General public	Submission to Portal, Upload to Website, Discussion at SC, Presentation at Consortium Meeting (if possible)
D3.2	Interim Evaluation Plan	Report	19	Project Staff, EC, General public	Submission to Portal, Upload to Website, Discussion at SC, Presentation at Consortium Meeting (if possible)
D3.3	Final Evaluation Plan	Report	36	Project Staff, EC, General public	Submission to Portal, Upload to Website, Discussion at SC, Presentation at Consortium Meeting (if possible)

M3.1	Instruments for WP3 data collection are finalized and communicated	Document	4	SC	Circulation via email, Discussion at SC
M3.2	Communication and reporting plan finalized and communicated	Document	4	SC	Circulation via email, Discussion at SC
M3.3	Evaluation indicators finalized and communicated	Document	4	SC	Circulation via email, Discussion at SC
M3.4	Evaluation Findings of the first reporting period communicated to the SC	Document	17	SC	Circulation via email, Discussion at SC
M3.5	List of potential users of each output established	Document	24	SC	Circulation via email, Discussion at SC
M3.6	Evaluation findings of the second reporting period communicated to the SC	Document	33	SC	Circulation via email, Discussion at SC

4. Limitations

The evaluation is set up as an “internal evaluation”, since the evaluation team is one of the project partners and the evaluation is a separate work package (WP3). Evaluation activities are therefore carried out in parallel to project activities implemented by other work packages.

The timing of the evaluation impacts the assessment of outcomes. Outcome-oriented projects are based on a causal intervention logic, in which activities enable the delivery of outputs. Outputs trigger outcomes, which finally should lead to impacts. While the implementation of activities and the production of outputs take place during the life-span of the project and thus lie within the control of the project management, the outcomes envisaged need time to unfold and usually only occur after the project ends. Also, their achievement depends to a large extent on external factors. Therefore, a time span of at least several months after the end of the project would be needed to comprehensively identify project outcomes and to analyse if and how project outputs were taken up and further used by the target group. Since the internal evaluation ends with the project, the outcomes of the JATC project cannot really be assessed. Consequently, the evaluation can only provide a first overview of outcomes that have already started to unfold during project implementation and of indications for further developments.

Some regulators and competent authorities are themselves involved in the project. Therefore, there is a possibility of self-evaluation, which might cause some bias.

Constraints in data collection may occur, since it cannot be guaranteed that the same project staff participates in the surveys and feedback rounds. This is amongst others a result of staff fluctuation, which will most probably occur during the time span of the project.

Other limitations might occur due to, for example, the Covid-19 pandemic.

5. Ethics and Confidentiality

The evaluation has a high standard of confidentiality. All data collected from individuals is handled with absolute confidentiality and no track of identity can be made in documents, etc. shared by the evaluation team. Track of identity can only occur with the explicit consent of the individual in question. The data collection methods are free from any bias. Personal data, for example race, ethnicity, gender, sexuality, age, religion or disabilities will not be collected.

Quotations will be anonymous and indirect. Direct quotations will only occur with the consent of the

individual.

Records are kept for five years after the end of the project.

The evaluation is in line with the International Standards for Evaluation⁴ and is committed to the CERN statement of ethics (Hughes and Nieuwenhuis, 2005, 73).

6. References

Hughes, J. and Nieuwenhuis L. 2005. A Project Manager's Guide to Evaluation. Evaluate Europe Handbook Series Volume 1. ISSN 1861-6828. Available at: <https://www.pontydysgu.org/wp-content/uploads/2008/02/EvaluateEuropeVolume1final.pdf> [Accessed 17.03.2022].

7. Annex

A. WP3 Description/Proposal

WP No.	3									
WP Title	Evaluation of JATC 2									
Starting month	1				Ending month	36				
Leading Applicant	31 - The Austrian Agency for Health and Food Safety (AGES), Austria (Leads all tasks)									
Applicants No.	3	8	28	30	31	33				
Applicants Acronym	CIPH	ANSES	NPHO	IPHS	AGES	ICO				
Person Months	2	1	2	0,5	11,5	1,4				
<p>General objective To evaluate the outputs and outcomes of the JATC 2 and to support the optimization of the internal processes necessary for their achievement.</p> <p>Specific objectives</p> <p>Objective 3.1: To develop an evaluation plan in line with international evaluation standards that will outline the features of the evaluation as regards objectives, purpose, scope and methodological approach and include a data collection plan, data collection tools as well as a work plan and the description of the planned workflow.</p> <p>Objective 3.2: To implement the evaluation plan throughout the duration of the project. Objective 3.3: To assess the outcomes of JATC 2 with a focus on the utility of its outputs for European Tobacco Control activities.</p> <p>Description of work</p> <p>Objective 3.1: To develop an evaluation plan in line with international evaluation standards that will outline the features of the evaluation as regards objectives, purpose, scope and methodological approach and include a data collection plan, data collection tools as well as a work plan and the description of the planned workflow</p> <p>Task 3.1a: To define the features of the evaluation and agree on indicators to measure processes, outputs and outcomes in close cooperation with WP leaders and the project coordinator.</p> <p>The data collection plan as well as the data collection tools and the work plan will be established in close cooperation with the project partners and will be described in detail in D3.1 Evaluation Plan.</p> <p>Type of evaluation</p> <p>The evaluation accompanies the implementation of the JATC 2 project and is conducted by one of the project partners under a separate work package. Thus it has the character of an internal evaluation. The evaluation is a combination of a process, and outcome evaluation. Purpose</p> <p>Its main purpose is to support the optimisation of project implementation with a special focus on improved communication.</p> <p>Scope of the evaluation</p> <p>The evaluation ends with the life span of the project. Therefore, only activities and outcomes that emerge during the project period can be tracked.</p> <p>Task 3.1b: To develop a data collection plan and data collection tools in a format that allows their continuous adaptation to change of the project context and of stakeholder's needs.</p> <p>In cooperation with the other project partners, instruments for data collection tools and evaluation indicators will be agreed upon (MST3.1 & MST3.3).</p>										

⁴ See for example <https://www.degeval.org/degeval-standards-alt/kurzfassung/>

Methodology

For data collections and analysis, a mixed-methods approach will be used. It contains different data sources and types of data, each relating to different indicators. To assess the timeliness of output delivery, a target-actual comparison will be used. The quality of project implementation, as well as the WP members views on and satisfaction with the project progress, will be assessed via standardized questionnaires. Expert interviews and focus groups will be conducted to gain insight into important issues and to get an overview on outcomes that started to unfold during the project period. Due to the size and complexity of the project, data collection methods need to be adaptable during the lifespan of the project.

Objective 3.2.: To implement the evaluation plan throughout the duration of the project Task 3.2a: To implement the evaluation plan (D3.1). During the implementation, the appropriateness of evaluation questions and the data collected are regularly monitored and if necessary refined and adapted to newly emerging needs. The communication and collaboration lines between the leader of WP3 and the other WP leaders will be defined jointly at the onset of project implementation.

A communication and reporting plan will be agreed upon with the project partners (MST3.2). WP3 will attend the regular steering committee meetings and will be in close contact with other WP leaders. Through regular standardized questionnaires the WP members have the opportunity to share their views on and satisfaction with project progress. Furthermore, a suggestion box will be implemented. Findings will be regularly communicated to the steering committee (MST3.4 & MST3.6) and arising topics will be addressed. The evaluation will have a strong focus on the individual needs of each workpackage and improved communication.

Task 3.2b: To collect and analyse qualitative and quantitative WP3 evaluation data. Qualitative primary data is collected for outcome measurement and quality assurance. Where possible, it will be complemented by an analysis of available secondary data.

Qualitative data will be collected through interviews, focus groups, open ended questions within the regular questionnaires, as well as through the observation of discussions at meetings. Quantitative data will be collected through standardized questionnaires and output measurements. The data collection tools must be adaptable to the project's needs. The findings will be presented to the steering committee (MST3.4 & MST3.6)

Task 3.2c: To finalize the project evaluation of the JATC 2 and to formulate lessons learned and recommendations for future projects.

The findings of the evaluation will feed into the final evaluation report. When possible, secondary literature will assist to analyse the findings. Based upon the findings, lessons learned and recommendations will be formulated for future projects. The findings and recommendations of the first reporting period will be included in the interim evaluation report (D3.2) and presented at the interim conference. The findings and recommendations of the whole project period will be included in the final final evaluation report (D3.3) and presented at the final conference.

Objective 3.3: To assess the outcomes of JATC 2 with a focus on the utility of its outputs for European Tobacco Control activities

Task 3.3a: To assess the utility of the JATC 2 outputs for current and future tobacco control activities in Europe. To this end, data will be collected at regular intervals throughout project implementation.

A list of potential stakeholders for each output (MST3.5) will be established. This list will be based upon D2.2 Stakeholder analysis, and further developed in close cooperation with project partners and experts. This list will build the foundation for assessing the outcomes of the JATC 2. The outcomes and their utility will be assessed through expert interviews and focus groups and complemented through other data collected during course of the whole project period.

Deliverables linked to this WP

Deliverable	Title	Lead beneficiary	Type	Due Date (in months)
D3.1	Evaluation Plan	AGES	Report	12
D3.2	Interim Evaluation Report	AGES	Report	19
D3.3	Final Evaluation Report	AGES	Report	36

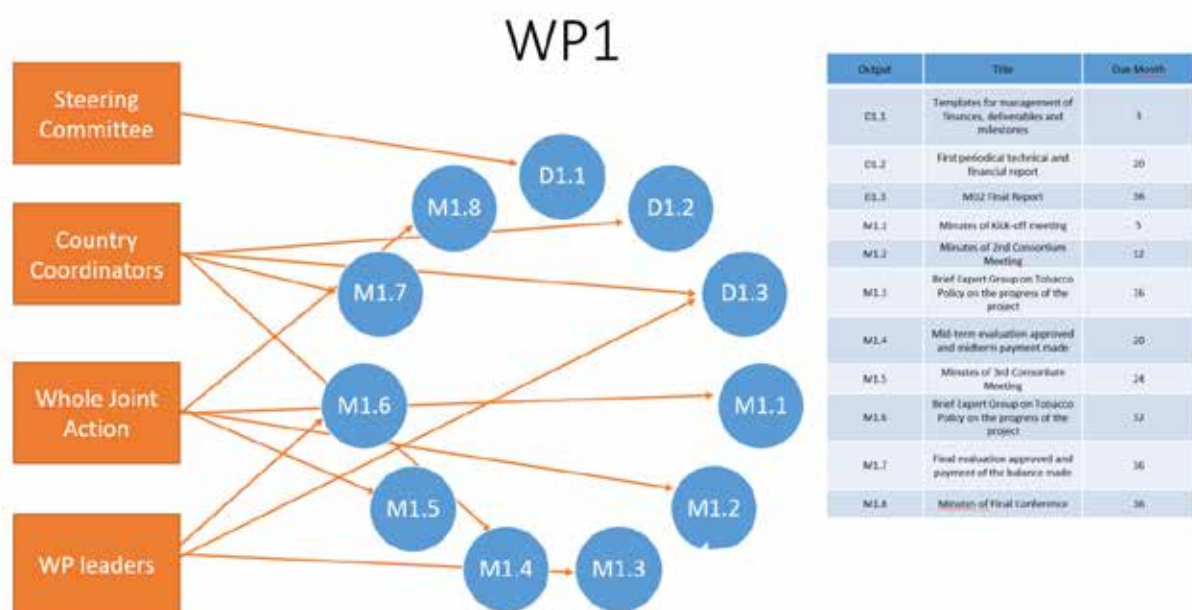
Milestones to be reached by this WP

Milestone	Title	Lead beneficiary	Due Date (in months)
M3.1	Instruments for WP3 data collection are finalized and communicated	AGES	4
M3.2	Communication and reporting plan finalized and communicated	AGES	4
M3.3	Evaluation indicators finalized and agreed upon	AGES	4
M3.4	Evaluation findings of the first reporting period communicated to the steering committee	AGES	17
M3.5	List of potential users of each output established	AGES	24
M3.6	Evaluation findings of the second reporting period communicated to the steering committee	AGES	33

B. Diagram of dependencies

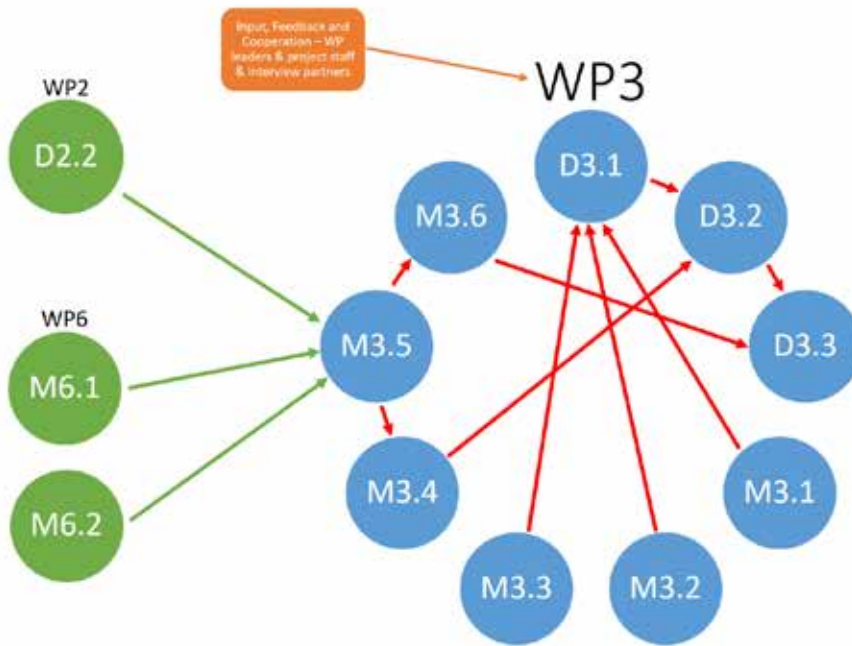
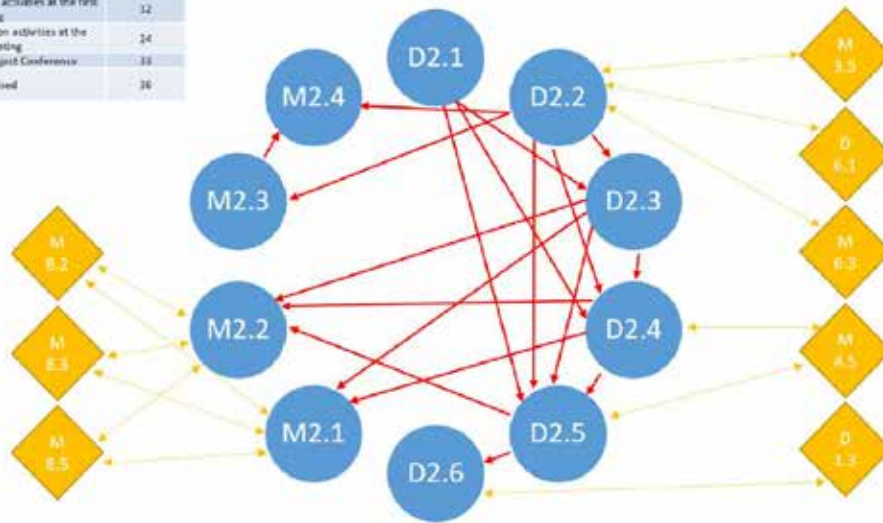
Legend – Diagram of Dependencies

Symbol	Meaning
	Milestones and Deliverables of respective WP
	Dependencies within WP $A \rightarrow B = B$ is dependent on A
	Dependencies on Deliverables and Milestones of other WP
	Stakeholders
	Synergies



Output	Title	Due Month
D2.1	Visual identity	12
D2.2	Stakeholder analysis	10
D2.3	Dissemination plan	10
D2.4	Project Dissemination Activity Report 1	18
D2.5	Project Dissemination Activity Report 2	36
D2.6	Layman version of the final report	36
M2.1	Presentation of the Dissemination activities at the first annual meeting	12
M2.2	Presentation of the Dissemination activities at the second annual meeting	24
M2.3	Drill programmes for Final Project Conference	33
M2.4	Final event organised	36

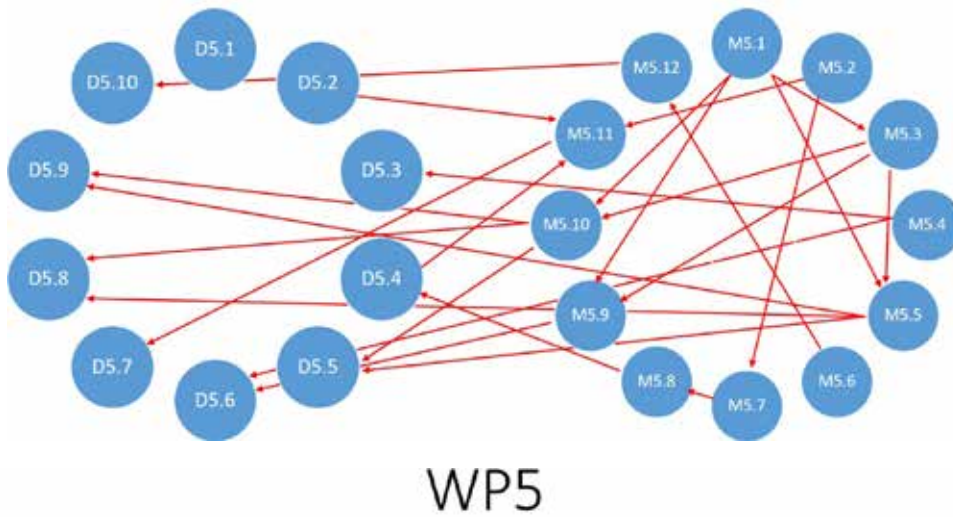
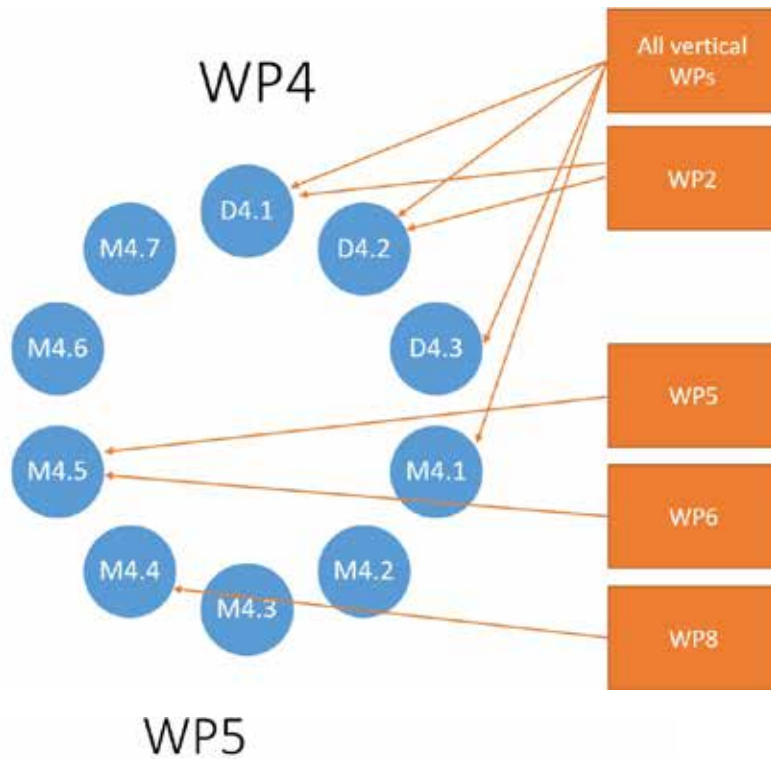
WP2



Output	Title	Due Month
D3.1	Evaluation Plan	12
D3.2	Interim Evaluation Report	33
D3.3	Final Evaluation Report	36
M3.1	Instruments for WP3 data collection are finalized and communicated	4
M3.2	Communication and reporting plan finalized and communicated	4
M3.3	Evaluation indicators finalized and agreed upon	4
M3.4	Evaluation findings of the first reporting period communicated to the steering committee	12
M3.5	list of potential users of each output established	24
M3.6	Evaluation findings of the second reporting period communicated to the steering committee	33

Output	Title	Due Month
D2.2	Stakeholder Analysis	4
M6.1	Identify all EU authority operating on 3 different level	4
M6.2	Establish contact with all EU authorities working with tobacco regulation	4

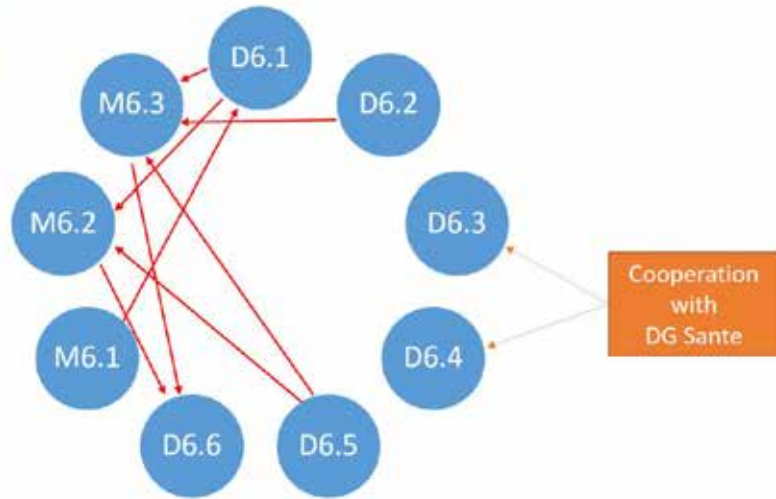
Output	Title	Due Month
D4.1	Policy dialogues on sustainability of JATC 2 actions and possible contributions to Europe's Beating Cancer Plan	12
D4.2	Sustainability plan, policies and scenarios for long-term sustainability	14
D4.3	Establish the framework for a cooperation with the European Commission on the JATC 2 deliverables contribution to Europe's Beating Cancer Plan	15
M4.1	Identify a list of topics and deliverables of the JATC 2 that could facilitate the Europe's Beating Cancer Plan, in cooperation with horizontal work packages of the action	2
M4.2	Identify the frames of cooperation with the European Commission concerning possible contribution to EU Cancer Action Plan	6
M4.3	Find guidance document created	8
M4.4	Questionnaire to identify relevant policies and best practices in relation to tobacco and cigars strategies, smoke-free environments, TPD and TAD in MS	10
M4.5	Presentation of the platform for exchange of information on sustainability, best practices and dissemination activities	12
M4.6	Organise a series of virtual activities on FCTC and other topics with national, regional and international leaders in order to facilitate the adoption of best practice and effective collaboration	30
M4.7	Share of relevant information on the knowledge platform as appropriate throughout the project	32



Deliverable	Title	Due Month	Milestone	Flow	Due Month
D5.1	Agreement and procedures for EU-CEG data sharing	12	M5.1	S-ORCABC contracts created (one for helpdesk and one for data sharing)	3
D5.2	EU-CEG data integration from MS-REP to local databases at national scale	11	M5.2	First workshop webinar with NCAs about EU-CEG data handling and analysis needs	6
D5.3	Mapping of the EU network of independent laboratories capacities	21	M5.3	Data sharing agreements signed by at least 9 NCAs	14
D5.4	How to guides & toolbox to analyse EU-CEG data at national scale	24	M5.4	Data from independent laboratories available	18
D5.5	Descriptive analysis of EU-CEG data on tobacco products at EU scale	30	M5.5	First set of EU-CEG reference tables and EU wide datasets	15
D5.6	Descriptive analysis of product composition and emission results from both EU-CEG data and independent laboratory tests	30	M5.6	SOP for untargeted analysis ready and sent to participant laboratories	12
D5.7	Monitoring EU/MS NCAs experience in accessing their own EU-CEG data	32	M5.7	Preliminary set of how to guides and toolbox to analyse EU-CEG data	16
D5.8	Monitoring regulatory compliance and discrepancies in EU-CEG data at EU scale	34	M5.8	Second workshop webinar with NCAs to present EU-CEG data handling and analysis solutions	16
D5.9	EU-CEG reference tables	35	M5.9	Attachments from emission EU-CEG data available	18
D5.10	Library of substances and fingerprints resulting from untargeted analysis on tobacco and related products	35	M5.10	Second set of EU-CEG reference tables and EU wide datasets	27
			M5.11	NCAs survey about EU-CEG data handling and analysis	30
			M5.12	End of collection of results from untargeted analyses	32

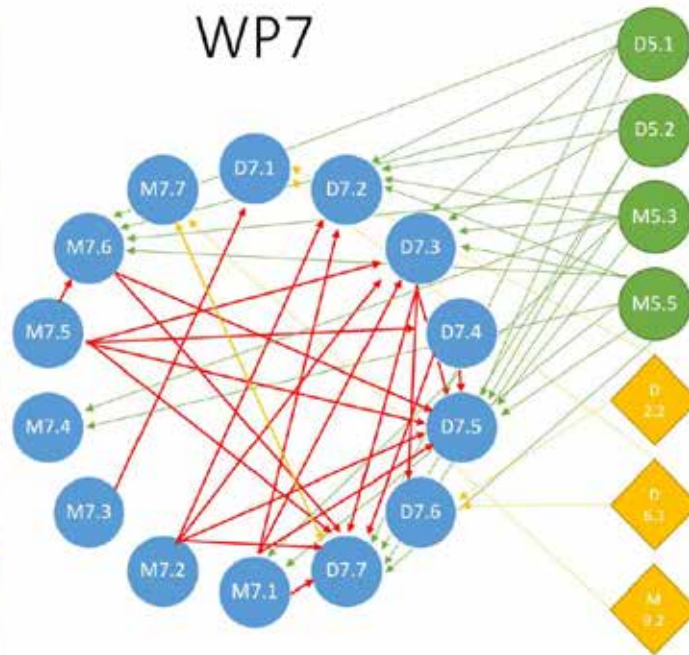
Output	Title	Due Month
D6.1	Create a contact list of all authorities within the field of tobacco regulation across EU	4
D6.2	Create roadmap for an active knowledge sharing network	12
D6.3	Creation of an archive for storing information on tobacco enforcement using existing EU platforms	15
D6.4	Analysis of the viability of using existing platforms as a knowledge database after the completion of IATC	30
D6.5	Hosting twice yearly knowledge hub meetings for each subgroup	6-05
D6.6	Minutes from the knowledge hub meeting sent out to all participants	6-30
M6.1	Identify all EU authority operating on 3 different levels	4
M6.2	Establish contact with all EU authorities working with tobacco regulation to conduct a needs assessment	6
M6.3	Establishment of the knowledge hub network	10

WP6



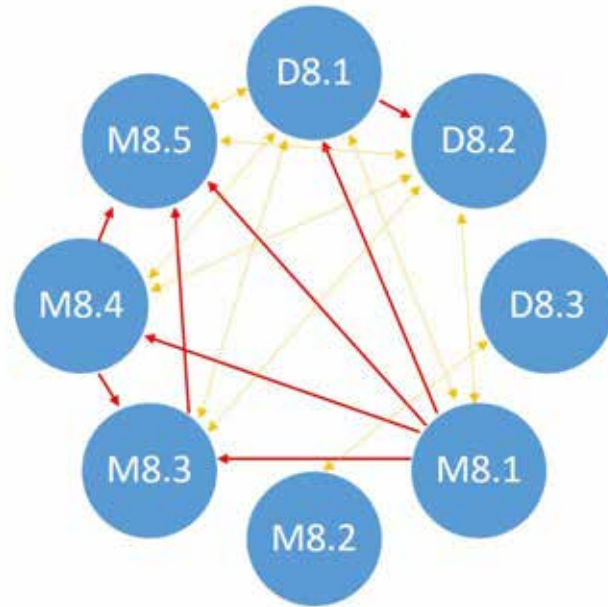
Output	Title	Due Month
D7.1	Report on regulation of novel tobacco products and e-cigarettes in different EU Member States	12
D7.2	Overview of novel products and e-cigarettes in different Member States	18
D7.3	Report on relevant health risks for novel tobacco products, e-cigarettes	24
D7.4	Report on product use, familiarity and perceptions	24
D7.5	Scientific publication on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes	30
D7.6	Report on reporting of adverse events related to e-cigarettes across Member States and approach for harmonised data collection across EU	30
D7.7	Information sheets on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes	34
M7.1	Curated information from EU-CEG of some countries obtained from WPS for further analysis	4
M7.2	Brief questionnaire about national regulation of novel tobacco products and e-cigarettes developed and shared with EU regulators	4
M7.3	Questionnaire on national procedures of reporting of e-cigarette and novel tobacco product related AEs developed	8
M7.4	Curated information from EU-CEG of at least 9 countries obtained from WPS for further analysis	12
M7.5	Common approach for evaluation of health impact and adverse liability	15
M7.6	Product classification based on ingredients, emitters and product properties completed	18
M7.7	Taking place of workshop or webinar of WP7	32
Output	Title	Due Month
D5.1	Agreement and procedures for EU-CEG data sharing	6
D5.2	EU-CEG data integration from MS-REP to local databases at national scale	9
M5.3	Data sharing agreements signed by at least 9 NCAs	9
M5.5	First set of EU-CEG reference tables and EU wide datasets	12
Output	Title	Due Month
D2.2	Stakeholder Analysis	4
D6.1	Create a contact list of all authorities within the field of tobacco regulation across EU	4
M9.2	Workshop for key policy makers, regulators and researchers to discuss traditional and forward-looking approaches. Moreover, how to bridge the gap to achieve a tobacco-free Europe	29

WP7



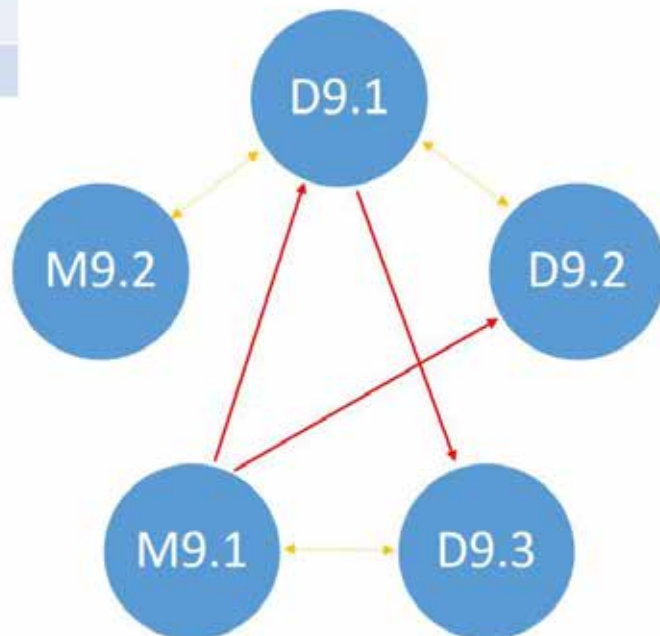
Output	Title	Due Month
D8.1	"Weight of evidence" paper on the evidence for supporting the expansion of smoke free environments	18
D8.2	Position paper on best practices for SHS & SHA protection and evidence supporting the expansion of smoke-free environments	23
D8.3	Position Paper for a new TAD	29
M8.1	Systematic consultation to experts and MS representatives on existing best practices, barriers and opportunities to protect the EU population from SHS exposure	14
M8.2	Systematic consultation to experts and MS representatives on TAPS loopholes and best-practices for application in the EU	20
M8.3	Scientific symposium on best practices to protect the EU population from SHS-exposure (within a tobacco control European conference)	20
M8.4	Web-based repository of best practices to protect the EU population from SHS exposure	18
M8.5	Webinar on the evidence for supporting the expansion of smoke-free environments to other indoor and outdoor areas	23

WP8



Output	Title	Due Month
D9.1	Report of tobacco endgame strategies for the European region.	18
D9.2	Recommendations for research on forward-looking tobacco control policies and tobacco endgame strategies.	29
D9.3	EU Tobacco Endgame Toolkit to disseminate best practices in the development, implementation and evaluation of tobacco endgame strategies.	34
M9.1	Indicator compendium to compile the selected measures, criteria and data sources for identifying and assessing the policies, strategies, enablers, constraints and best practices covered in this WP.	17
M9.2	Workshop for key policy makers, regulators and researchers to discuss traditional and forward-looking approaches	29

WP9





Joint Action on Tobacco Control 2

Your involvement in the JATC 2 project

What is your role in the work packages (WP) of the JATC 2 project?

Please choose: WP leader, WP member or no role (=not involved)

	WP leader	WP member	No role
WP 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 2	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 3	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 4	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 6	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 7	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 8	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
WP 9	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Did you already participate in the previous JATC 1 project?

- Yes
- No

Have you been involved in other EU projects with a complexity and size like JATC 2?

- Yes
- No

Your expectations

In the following section, we will ask you about some aspects that are usually relevant for the implementation of multi-country projects with many project partners. We would like to know how important you consider each of them, and how they should ideally be organised.

Based on your work experience: How important do you think is...?

Very important, important, less important or not important?

	Very important	Important	Less important	Not important
WP management	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Allocation of tasks within a WP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Information exchange within a WP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cooperation and teamwork within a WP	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Interaction with members of other WPs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Below you find statements that describe how project work can be organised in a polarised way. Both statements represent extremes. Please think quickly and tick the box where you think each item should ideally be located on the spectrum.

3 stands for a very strong agreement, 2 for a strong agreement and 1 for a fairly weak agreement to the statement. There are no right or wrong answers.

WP management

Detailed work plan, which is constantly updated and therefore changes continuously. The WP leader controls the execution of each task and sub-task, they must be informed about everything and make all decisions alone.	(3)	(2)	(1)	(1)	(2)	(3)	Vague work plan without details, which is never updated. There are no guidelines from the WP leader. Necessary decisions and the coordination of different tasks have to be made by each WP member alone.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Allocation of tasks within the work package

The tasks are clearly defined and delimited from each other. Responsibilities are strictly regulated and changes are only possible in exceptional cases. New requirements that arise during project implementation are only responded to with great delay, if at all.	(3)	(2)	(1)	(1)	(2)	(3)	The tasks are mostly unclear and their description often consists only of 'headings'. Responsibilities are regulated by the fact that someone simply 'feels responsible'. Everything changes constantly and everyone only knows roughly what they are supposed to do.
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	

Information exchange within the WP

😊 (3) 😊 (2) 😐 (1) 😐 (1) 😊 (2) 😊 (3)

Constant information flow and permanent communication between the members of the WP. There is a flood of e-mails because everybody is being copied on everything. Numerous WP meetings where everybody is expected to attend, no matter whether they address anything that is relevant for their work or not.

You only receive information if you actively ask for it. Respective e-mails are answered only with great delay. Work package meetings are rare and often postponed. Finding out anything about the current status quo of the work package is almost impossible.

Cooperation and teamwork within the WP

😊 (3) 😊 (2) 😐 (1) 😐 (1) 😊 (2) 😊 (3)

Cooperation and teamwork is above all. Every decision is discussed at lengths with the entire team and every WP member is expected to comment on everything produced by any other WP member. Meetings are held constantly, even when an email would have been sufficient.

Asking others for advice or support is seen as weakness and a sign of incompetence. Advising or offering support/cooperation to someone else in the WP team is interpreted as you obviously not having enough to do. Everybody works on their own and there is hardly any exchange amongst team members.

Interaction with members of other work packages

😊 (3) 😊 (2) 😐 (1) 😐 (1) 😊 (2) 😊 (3)

Constant updates on the progress of other WPs. Being copied in every email, even if it is not relevant to you or your WP. Receiving invitations to other WP meetings and you are expected to join, even if there is no real benefit from participating.

Never receiving any information or updates from other WPs. Finding out anything about other WPs is almost impossible. Emails to members of other WPs are answered only with great delay, if at all. WP members are clearly not interested in any interaction with someone outside their own WP.

'Worst case'

Based on your experience so far: Is there anything you could think of where you would say: 'This should definitely not happen in the course of project implementation!' If so, what would that be?

Please describe it with a few key words:

Update on the progress of the WP

If you are a WP member in at least one WP: How often would you like to be updated on the progress of the WP(s) you are involved in?

From the list below, please select the frequency of updates you would prefer. In case you do not participate as a WP member in any WP, select 'I am not involved as WP member'.

- Weekly
 - Bi-weekly
 - Monthly
 - Quarterly
 - Bi-annually
 - Yearly
 - Needs based. Only when there is an important update.
 - 'I am not involved as WP member'
- Which format would you prefer for the update on the progress of the WP?

- Written update via e-mail
- Written update via CIRCA-BC
- Written update via other platform than CIRCA-BC, please specify:
- Virtual meeting via Zoom, Webex or similar
- Face-to-face meeting
- Other, please specify:

Update on the overall progress of the JATC 2 project

If you are a WP member or a WP leader in at least one WP: How often would you like to be updated on the overall progress of the JATC 2 project?

From the list below, please select the frequency of updates you would prefer. In case you do not participate as a WP member or a WP leader in any WP, select 'I am not involved as WP member/leader' at the bottom of the list.

- Weekly
- Bi-weekly
- Monthly
- Quarterly
- Bi-annually
- Yearly
- Needs based. Only when there is an important update.
- 'I am not involved as WP member/leader'

Which format would you prefer for the update on the overall progress of project?

- Written update via e-mail
- Virtual meeting via Zoom, Webex or similar
- Written update via CIRCA-BC
- Written update via other platform than CIRCA-BC, please specify:
- Face-to-face meeting
- Other, please specify:

Internal evaluation activities

Feedback rounds with WPs

One of the planned evaluation activities are regular feedback rounds with the members of each WP which should not take longer than 10 to 15 minutes. If possible, they should take place right after a regular WP meeting.

In your view, how often should such feedback rounds take place for each WP?

- Quarterly
- Bi-annually
- Yearly

Informal meetings

We would also like to set up informal meetings open to all project staff, e.g. lunchtime meetings, topical discussions, etc.

Meetings could be organized here: [Wonder » Host Virtual Events that Leave You Energized \(www.wonder.me\)](https://www.wonder.me)

How often would you be interested in such meetings?

- Monthly
- Quarterly
- Bi-annually
- Yearly
- 'Not interested'

Anything else?

Is there anything else you want to add (ideas, suggestions, complaints, ...?)

If not click the bottom "Submit questionnaire"

D. List of main outputs

A. Outputs					B. Delivery/ Submission				E. Contact info		
WP	Output	Output Title	Main output	Target group	Due in Month	Due Date	New Due Month (Amendment)	New Due Date (Amendment)	Lead beneficiary	Responsible Person	Contact info
4	M4.3	First guidance document	Yes	Tobacco researchers, Policy makers, Producers/holders	8	31.05.2022			ISS	Renata Solimini	renata.solimini@iss.it
4	M4.6	Series of virtual webinars on FCTC and other topics with national, regional and international bodies	Yes	Tobacco researchers, Policy makers, Producers/holders	30	31.03.2024			HSE	Maurice Mulcahy	maurice.mulcahy@hse.ie
5	D5.03	Mapping of the EU network of independent laboratories capacities	Yes	EC, EU Regulators, Laboratories Network	18	31.03.2023	21	30.06.2023	IRFMN	Enrico Davoli	enrico.davoli@martonogr.it
5	D5.04	How-to guides & toolbox to analyse EU-CEG data at national scale	Yes	EC, EU Regulators	24	30.09.2023			ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.05	Descriptive analysis of EU-CEG data on tobacco products at EU scale	Yes	EC, EU Regulators, General public	30	31.03.2024			ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
6	D6.3	Archive for storing information on tobacco enforcement using existing EU platforms	Yes	MS competent authorities, Expert Group	8	31.05.2022	15	31.12.2022	DSTA	Chris Kannegaard Shrivastava	ck@stik.dk
6	D6.5	Hosting twice yearly knowledge hub meetings for each subgroup	Yes	MS competent authorities	M6-M15	31.08.2024			DSTA	Chris Kannegaard Shrivastava	ck@stik.dk
6	M6.3	Establishment of the knowledge hub network	Yes	EU Regulators, Enforcement authorities, Tobacco researchers	10	31.07.2022			DSTA	Stine Slot Steenrose	ss@stik.dk
7	D7.5	Scientific publication on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes	Yes	EU Regulators, Tobacco researchers	30	31.03.2024			RIVM	Thibault Mansuy	thibault.mansuy@anses.fr
7	D7.6	Report on reporting of adverse events related to e-cigarettes across Member States and approach for harmonised data collection across EU	Yes	EU Regulators, Health professionals	30	31.03.2024			RIVM	Elke Pieper	elke.pieper@bmdw.de
8	M8.3	Scientific symposium on best practices to protect the EU population from SHS exposure (within a tobacco control European conference)	Yes	Tobacco Control Experts in EU	20	31.05.2023			ICO	E. Fernández, D. Carnicer	efernandez@iconcologia.net;dcarnicer@iconcologia.net
8	M8.4	Web-based repository of best practices to protect the EU population from SHS exposure	Yes	Tobacco Control Experts in EU	18	31.03.2023			ICO	E. Fernández, D. Carnicer	efernandez@iconcologia.net;dcarnicer@iconcologia.net
8	M8.5	Webinar on the evidence for supporting the expansion of smoke-free environments to other indoor and outdoor areas	Yes	Tobacco Control Experts and professionals in related fields	23	31.08.2023			ICO	E. Fernández, D. Carnicer	efernandez@iconcologia.net;dcarnicer@iconcologia.net
9	D9.1	Report of tobacco endgame strategies for the European region.	Yes	Project Staff, EC, EU MS, IGOs, NGOs	18	31.03.2023			THL	Hanna Ollila	hanna.ollila@thl.fi
9	D9.3	EU Tobacco Endgame Toolkit to disseminate best practices in the development, implementation and evaluation of tobacco endgame strategies.	Yes	Project Staff, EC, MS, IGOs and NGOs, Public	34	31.07.2024			THL	Hanna Ollila	hanna.ollila@thl.fi

E. Guidelines for interviews and feedback groups

The following guidelines are indicative only and might be adapted due to newly arising information needs or based on the findings produced by other internal evaluation activities.

Feedback Meeting with JATC participants/WP members

The Feedback Meetings will be organised as “Webex” meetings and have the character of focus group discussions. They will be moderated by the leader or a member of WP 3. Both the frequency of meetings as well as their duration will depend on the needs of the JATC participants and thus might vary throughout the evaluation. The same applies to the issues discussed at each meeting. Everything mentioned during the meetings will be treated confidentially.

If no other issues are raised, the following questions might be asked:

- What worked well? Were there any factors that you found especially supportive? Are there any conclusions/ lessons that could be drawn from this for future activities?
- What did not work so well? Where there any specific factors/ circumstances that contributed to it? Are there any conclusions/ lessons that could be drawn from this for future activities?
- Did you have to face any challenges that you did not expect? If yes, how did you deal with them?
- Are there any things that you would like to be changed?

Short interviews with WP leaders regarding the “Utility of outputs” - Interviews with stakeholders of the target Group

Since the “main outputs produced by the JATC 2 project (as identified by the WP leaders) are very divers, the questions on the utility have to reflect the specificities of each of them. To this end, WP leaders will be shortly interviewed to learn more about the outputs and the context of their implementation.

- Who should use your output and for which purpose?
- What is “new” about this output? What are its specific advantages?
- To your knowledge, is there anything already in place that is currently used for the same purpose?
- What should this output change for those who use it?

Stakeholder interviews regarding the utility of the outputs

As mentioned above, the final questions on the utility of outputs will depend on the output assessed. They will, however, address the following aspects:

- Role of the interview partner
- Use of the output; in case of no use: reasons for not using it
- Experience with using the output
- Difference between the output and previous tools/databases/...used? Advantages - disadvantages
- Effects on knowledge
- Impact on every-day work and specific tasks
- Overall assessment of utility of the output
- Other potential users who could benefit from using the output
- Suggestions for further improvement

F. LogFrame

Introduction LogFrame

The following section presents the LogFrame for each of JATC2’s work packages. Since the LogFrame has only been used for a relatively short time in large, international EC programmes, we would like to start with a few introductory remarks.

Introductory remarks

The original LogFrame

The Logical Framework Matrix (LogFrame for short) was developed as early as 1968 on behalf of USAID and has since been used as a monitoring and evaluation tool, particularly in the field of development cooperation. Only in the last two decades has it gradually been adopted by other sectors as well.

In its original format, the LogFrame takes the form of a 4x4 matrix in which the project itself and the methods used to evaluate it are summarised in a rough overview.

Intervention logic	Indicators	Means of verification	Assumptions
Goal/ Overall objective			
Specific objective 1 Specific objective 2 Specific objective 3 Etc.			
Result 1.1 ... Result 1.2 ... Result 2.1 ... Result 2.2 ... Result 3.1 ... Etc.			
Activity 1.1.1 ... Activity 1.1.2 ... Activity 1.2.1 Etc.			

Columns:

1. Intervention logic (description see « Rows »)

2. Indicators: Metrics that indicate how the implementation of activities, the production of outputs and the achievement of objectives will be monitored. Usually, the Indicators in the LogFrame are formulated as targets, which are structured according to the formula QQT (Quantity, Quality, Time).

Example: At the end of May 2022, at least 100km of pipes made of material X have been laid for the water pipeline.

Means (or Sources) of verification: Sources and methods of data collection and analysis for the defined indicators.

Assumptions: External, necessary conditions that must be met for the next level of intervention logic to be achieved.

Example: The activity “Collecting “Best practice” samples” from stakeholders” should contribute to the output “Draft of a “Best practices” report”. An assumption is that stakeholders actually know best practices and are willing to share them.

Rows:

Goal/ Overall objective: the overall objective to which the project should contribute - always describes a change.

Specific objective: the actual project objective - always describes a change.

Results: usually outputs, i.e. things that are produced by the project, services that are rendered.

Activities: activities that are necessary and sufficient to produce the planned outputs.

Specificities of the LogFrame:

- The LogFrame is well suited to represent relatively small, uni-linear projects where a clear mapping of each activity to one (and only one!) result is possible and a clear mapping of each result to one (and only one!) Specific Objective.
- For large, complex projects with several parts or WPs, many Specific objectives and numerous results, the LogFrame quickly becomes confusing and unreadable, and can no longer fulfil its purpose of "providing an overview".
- This is especially true in cases where there is no 1:n relationship between Specific objectives and Results or between Results and Activities, but an n: m relationship - the latter cannot be mapped in the LogFrame.
- Even if the inclusion of activities and results seems to suggest it, the LogFrame is not suitable as a PM tool. Since it only contains selected project elements, you cannot use it for proper project management.

The adjusted JATC2 LogFrame

Due to the specifics of the LogFrame mentioned above, the JATC2 project will not use the original Logical Framework Matrix but the adjusted version shown below:

Intervention logic	Output indicators/ targets	Source of verification	Process indicators/ targets	Source of verification
General objective				
Specific objective				
Result/ Output				

Reasons for the adjustment:

- The JATC2 project is too big and complex to be summarised in a single LogFrame. Therefore, for each WP a separate LogFrame has been created.
- Indicators/ targets have mainly been defined at the level of results and, if possible, at the level of Specific objectives.
- For the General objectives no indicators have been defined because it is outside the scope of a single WP.
- In the WP descriptions there is no clear distinction between results and activities (tasks) and thus activities were not included in the LogFrame.
- Corresponding to the LogFrame of JATC1, a column for "Process indicators" was included and the column related to assumptions has been omitted.

Procedure LogFrame

Preparation of the LogFrame (LF) for each work package

1. Completion of the 1st LF column “Intervention logic” by inserting the General objective and Specific objectives mentioned in the Grant Agreement
2. Screening of the tasks mentioned for each Specific objective and inclusion of a respective number of preliminary outputs, i.e. we assumed that each task described produces at least one Result/Output.

Example: If under Specific objective 5.1 five tasks – tasks 5.1.a – 5.1.d – were mentioned, we included Results/ Output 5.1.1, 5.1.2, 5.1.3, 5.1.4.

3. Allocation of Deliverables mentioned in the narrative description of tasks to the respective Result/ Output. We assumed that the Deliverables listed for each WP usually represent the main outputs. If one Deliverable was referred to by several tasks, it was allocated to several Results/Outputs.

Example: If the description of task 5.1.a included a reference to D5.1 we inserted D.5.1 as preliminary Result/Output 5.1.1.

4. However, in many cases the description of tasks referred to both a deliverable and several and Milestones, with many Milestones also representing distinct outputs. In these cases, we included all of them under the preliminary Result/ Output.

Example: If the description of task 5.1.a included not only a reference to D5.1, but also to M5.1 and M5.6 we also included these Milestones under Results/ Output 5.1.1.

5. Check, whether the Milestones represented preparatory outputs for the Deliverable we had taken as the preliminary Result/Output. If this was the case, we included one or all Milestones as Process indicator for the Result/ Output.

Example: D5.1. is a “Platform for data sharing”, M5.1. an “Agreement on data sharing” and M5.6 the “Signed Agreement” – in this case M5.1 and M5.6 are necessary to have a functional platform and are thus taken as Process indicators.

6. In cases were one task referred to several Deliverables and several Milestones we decided based on the available information which Deliverable or, in a few cases Milestone, we included as Result/Output in the LogFrame.

7. For the 2nd LF column “Indicators/ Targets” for each Result/Output at least two indicators were defined referring to “quantity” and “timeliness”. Where possible, a third indicator referring to specific features, content of the output or similar was defined. Information on the quantity of outputs was taken from the “Output indicators” listed in the Grant Agreement.

LogFrames for each WP

Logical Framework JATC 2 - WP 1

Intervention Logic	Output indicators/ Targets	Source of	Process indicators/ targets	Source of verification
General objective 1 To coordinate the overall smooth implementation of the project	Indicator(s): - Perception of JATC staff and project stakeholders Target(s): n.a.	Surveys conducted within WP 3	n.a.	n.a.
Specific objective 1.1 To ensure efficient management of the project	Indicator(s): - Availability of a Consortium-Agreement - Control mechanisms for deliverables and milestones in place and functional Target(s): - Consortium agreement available in month 14 - Control mechanisms in place and functional in month 10	Project documentation	Indicator(s): - No. of partners who agree with and sign the Consortium agreement - Reporting by WPs on deliverables and milestone in line with internal requirements Target(s): - Consortium agreement signed by 38 partners - 90% of the completed templates submitted by W- P leaders include all required information	Project documentation

Specific objective 1.2 To coordinate the financial management	Indicator(s): - Control mechanisms for cash management/financial management in place and functional Target(s): - Control mechanisms in place and functional in month 14	Project documentation	Indicator(s): - Reporting on cash management/financial management in line with internal requirements Target(s): - 100% of the completed templates submitted by team leaders include all required	Project documentation
Specific objective 1.3 To communicate and report to HaDEA and DG SANTE on Tobacco Policy	Indicator(s): - satisfaction with the overall communication and reporting to HaDEA and DG SANTE Target(s): - satisfaction with the overall communication and reporting to HaDEA and DG SANTE is rated above 3 (on a scale from 1-5; 1...very unsatisfied, 5...very satisfied)	Project documentation	Indicator(s): - Frequency of barometer of satisfaction about overall communication and reporting to HaDEA and DG SANTE - % of response from representatives of HaDEA and DG SANTE Target(s): - yearly barometer of satisfaction - at least 80% of contacted representatives respond to each barometer of satisfaction.	Project documentation
Result/ Output 1.1.1 Consortium meetings held	Indicator(s): - No. of Consortium meetings held Target(s): - At least two meetings per year, one online and one physical	Project documentation	Indicator(s): - % of members of the Consortium who participate in each meeting Target(s): - At least 60% of members of the Consortium participate in each meeting	Project documentation
Result/ Output 1.1.2 Steering group meetings held	Indicator(s): - No. of Steering group meetings held Target(s): - 30 meetings	Project documentation, Meeting minutes	Indicator(s): - % of members of the Steering group who participate in each meeting Target(s): - At least 90% of members of the Steering group participate in each meeting	Project documentation, Meeting minutes
Result/ Output 1.1.3 Template for the control of deliverables and milestones prepared	Indicators: - No. of templates available - Timeliness of delivery Targets: - 1 template - Template available in month 3	Project documentation	Indicator(s): - Availability of guidance for the use of the template Target(s): n.a.	Project documentation
Result/ Output 1.1.4 First periodical technical and financial report	Indicators: - No. of reports - Timeliness of delivery Targets: - 1 report - Report available in month 20	Project documentation	n.a.	
Result/ Output 1.1.5 MD2 Final report	Indicators: - No. of reports - Timeliness of delivery Targets: - 1 report - Report available in month 38	Project documentation	n.a.	
Result/ Output 1.2.1 Template for the financial management prepared	Indicators: - No. of templates available - Timeliness of delivery Targets: - 1 template - Template available in month 6	Project documentation	Indicator(s): - Availability of guidance for the use of the template Target(s): n.a.	Project documentation
Result/ Output 1.2.2 and 1.2.3 identical with Result/ Output 1.1.4 and 1.1.5				
Result/ Output 1.3.1 Briefing of the Expert Group on Tobacco Policy on the progress of the project	Indicators: - No. of meetings held Targets: - 2 meetings (one in month 16, one in month 32)	Project documentation, Meeting minutes	Indicator(s): - No. of participants in the meeting Target(s): n.a.	Project documentation, Meeting minutes
Result/ Output 1.3.2 Survey of participants of the evaluation group	Indicators: - No. of surveys conducted Targets: - One survey conducted in month 20	Project documentation	Indicator(s): - Availability of survey questionnaire Target(s): - Questionnaire available in month 18	Project documentation
Result/ Output 1.3.3 identical with Result/ Output 1.1.1				

Logical Framework JATC 2 - WP 2

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 2 To maximise the impact of the project by supporting the consultation with stakeholders and the dissemination of the project's results to the target audiences.	n.a.	n.a.	n.a.	n.a.
Specific objective 2.1	Indicator(s):	Project documentation, Project	Indicator(s):	Project documentation,
To develop the plan and tools to disseminate, as widely as possible, the process, updates and recommendations of JATC	-No. and type of tools/approaches used to increase the visibility of and disseminate information about the JATC 2 project	Dissemination Activity reports	- Availability of a dissemination plan	Project Dissemination
	-No. and type of people reached by the information activities implemented (in total and by type of activities)		- Availability of Project Dissemination	Activity reports
	Target(s):		Activity reports	
	- No. and type of people reached by the information activities implemented (in total and by type of activities)		Target(s):	
	Target(s):		- 1 Dissemination plan available in month 10	
	- Use of at least 6 tools/ approaches to increase the visibility of and disseminate information about the JATC 2 project		- 2 Project Dissemination Activity reports available (1 in month 18, 1 in month 36)	
	- n.a. (target numbers for specific tools see under Results/Outputs)			
SP2: Specific objective 2.2	Indicator(s):	Project documentation, Project	Indicator(s):	Project documentation,
To set up a network of interested stakeholders involved in tobacco control in all Member States including existing networks and international projects, policy makers, professionals, other stakeholders and a wider audience at EU level, in order to disseminate the outputs of the Joint action through multiple avenues of communication.	- Increase of total No. of followers on the social media accounts between these set-up of accounts and the end of project	Dissemination Activity reports	- Availability of a Mapping of stakeholders involved in tobacco control in all EU MS and at EU level	Project Dissemination
	- No. of requests for information received via the project website		Target(s):	Activity reports
	- Increase of No. of recipients of the E-Newsletter who are not involved in the project between the first and the last newsletter		- 1 stakeholder analysis/ mapping available in month 10	
	Target(s):			
	- Increase of followers by approximately 80%			
	- n.a.			
	- Increase of recipients by approximately 30%			
Result/ Output 2.1.1	Indicator(s):	Project documentation, Project	Indicator(s):	Project documentation,
Project website launched	- No. of websites launched	Dissemination Activity reports	- No. of up-dates of the website	Project Dissemination
	- Timeliness of launch of the website		throughout the project	Activity reports
	- Total number of website visitors		Target(s):	
	Target(s):		- continual updates will be made as the project work advances	
	- 1 website launched			
	- Launch of website in month 12			
	- At least 1.500 website visitors			
Result/ Output 2.1.2	Indicator(s):	Project documentation	Indicator(s):	Project documentation,
Social media accounts set up	- No. and type of social media accounts set up	Web statistics	- No. of facebook posts	Project Dissemination
	- Timeliness of set-up of social media accounts		- No. of instagram posts	Activity reports

	- No. of followers of each social media account		- No. of Tweets on Twitter	
	- No. of interactions on social media accounts		Target(s):	
	Target(s):		- At least X facebook posts	
	- At least 3 accounts (Facebook, Twitter, Instagram)		- At least X instagram posts	
	set up		- At least X Tweets on Twitter	
	- Accounts set up in month 4			
	- At least X followers on Facebook			
	- At least X followers on Twitter			
	- At least X followers on Instagram			
	- At least 3.000 interactions			
Result/ Output 2.1.3	Indicators:	Project documentation	Indicator(s):	Project documentation,
Project leaflet produced	- No. of leaflets produced		- No. of leaflets distributed	Project Dissemination
	- Timeliness of delivery of leaflet		Target(s):	Activity reports
	Targets:		- At least 500 leaflets distributed	
	- 2 leaflets produced (general leaflet & projects results leaflet)			
	- General Leaflet available in month 4	-		
	second leaflet on project result in month 36			
Result/ Output 2.1.4	Indicators:	Project documentation, Project	Indicator(s):	Project documentation,
E-Newsletter prepared and sent out	- No. of E-Newsletter prepared	Dissemination Activity reports	- No. of recipients of the newsletter	Project Dissemination
	Targets:		who are involved in the project	Activity reports
	- At least 6 E-Newsletters prepared		- No. of recipients of the newsletter	
			who are not involved in the project	
			Target(s):	
			-Atleast76recipientsofthe-newsletter	
			who are involved in the project (Based	
			on the consortium team members -	
			stakeholder matrix-)	
			- At least 130 recipients of the	
			newsletter who are not involved in the	
			project (Based on the external	
			stakeholders on national level for each	
			participating country -stakeholder	
			matrix)	
Result/ Output 2.1.5	Indicators:	Project documentation, Project	Indicator(s):	Project documentation,
Press releases launched	- No. of press releases launched	Dissemination Activity reports	n.a.	Project Dissemination
	Targets:		Target(s):	Activity reports
	- At least 2 press releases launched		n.a.	
Result/ Output 2.1.6	Indicators:	Project documentation, Project	Indicator(s):	Project documentation,
Laymen version of the final report produced	- No. of laymen versions produced produced	Dissemination Activity reports	-No.ofcopiesdistributed/downloaded	Project Dissemination
	- Timeliness of delivery of report		Target(s):	Activity reports
	Targets:		- At least X copies distributed/	

	- 1 report produced		downloaded	
	- Report available in month 36			
Result/ Output 2.2.1	Indicators:	Project documentation, Project	Indicator(s):	Project documentation,
Participation in external events and conferences	- No. of participations in external events and conferences	Dissemination Activity reports	- No. of new contacts established	Project Dissemination
	Targets:		Target(s):	Activity reports
	- Participation in at least 4 external events and conferences		n.a.	
Result/ Output 2.2.2	Indicators:	Project documentation, Project	Indicator(s):	Project documentation,
Final conference implemented	- No. of conferences implemented	Dissemination Activity reports	- No. of participants at the conference	Project Dissemination
	Targets:		Target(s):	Activity reports
	- 1 final conference implemented		- At least 100 participants	
Result/ Output 2.2.3 Involvement of stakeholders to ensure a broader perspective of the outcomes	Indicators: - No. of stakeholders involved	-Project documentation, Project Dissemination Activity reports	Indicator(s): n.a.	Project documentation, Project Dissemination
	Targets:		Target(s):	Activity reports
	- At least 10 stakeholders		n.a.	

Logical Framework JATC 2 - WP 4

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 4 To ensure sustainability and uptake of the JATC 2 actions both during and after the implementation of the actions across EU MS	n.a.	n.a.	n.a.	n.a.
Specific objective 4.1 To promote collaboration with other EU MS and national, regional and international bodies and organisations involved in tobacco control and regulatory science and policy	Indicator(s): - Total no. of stakeholders involved in/ reached by results/outputs 4.1.1 and 4.1.2. Target(s): - Sum of targets of process indicators for results/outputs 4.1.1 and 4.1.2.	Project documentation	n.a.	Project documentation
Specific objective 4.2 To facilitate the exchange of knowledge and best practices on the application and effective enforcement of the TPD and TAD	Indicator(s): - No. of respondents to the survey (Result/Output4.2.3) Target(s): - At least 5 respondents	Project documentation	n.a.	Project documentation, incl:
Specific objective 4.3 To identify and provide linkages between JATC 2 actions and Europe's Beating Cancer Plan objectives	Indicator(s): - No. of outcomes, actions and/or traits produced by WPs of the JATC2 project that align with the objectives of Europe's Beating Cancer plan Target(s): - At least 5 outcomes, actions and/or traits identified	Project documentation	n.a.	Project documentation
Result/ Output 4.1.1 Series of webinars focusing on FCTC articles of significant importance to EUMS	Indicators: - No. of webinars implemented - Timeliness of implementation - No. of presentations by „end game“ initiatives at the webinars - Content Targets: - At least 3 webinars implemented - Implementation until month 30 - Overall at least 2 presentations of 'end game' initiatives plus 2 presentations of FCTC topics	Project documentation	Indicator(s): - No. and type of stakeholders participating in each webinar Target(s): - At least 30 participants at each webinar	Project documentation
Result/ Output 4.1.2 Policy dialogues of competent authorities and other key stakeholders involved in tobacco control, both regionally and internationally, on sustainability of JATC 2 actions and possible contributions to Europe's Beating Cancer Plan established	Indicators: - No. of meetings organized - Timeliness of implementation Targets: - Overall At least 5 webinars/ meetings organized - Implementation until month 32	Project documentation, meeting minutes, recordings, summary notes, publications	Indicator(s): - No. and type of stakeholders participating in each meeting Target(s): - At least 20 participants at each meeting	

Result/ Output 4.2.1 „Guidance document on how to identify best practices in tobacco control” prepared	Indicators: - No. of guidance documents prepared - Timeliness of delivery of guidance document - Content of guidance document Targets: - 1 guidance document - Guidance document available in month 8 - Inclusion of a tool to evaluate possible best practices as actual best practices	Project documentation	Indicator(s): - No. of guidance documents disseminated - Use of the tool by members of the JATC project for the collection of „best practices” included in the Sustainability plan (Result/ Output 4.2.1) Target(s): - up to 5 Guidance documents disseminated - n.a.	Project documentation
Result/ Output 4.2.2 Sustainability plan describing how the project’s results are implemented beyond the closure of JATC 2 prepared	Indicators: - No. of sustainability plans prepared - Timeliness of delivery of sustainability plan - Content of sustainability plan Targets: - 1 sustainability plan - Sustainability plan available in month 3 - Inclusion of „best practices” collected by WPs of the JATC	Project documentation	Indicator(s): - No. of proposals provided by WPs via an internal questionnaire as regards the content of the sustainability plan - No. of participants at the webinar to build a “Roadmap” Target(s): - At least 5 proposals received via the questionnaire - At least 20 participants at the webinar	Project documentation
Result/ Output 4.2.3 Survey of MS competent authorities and other relevant stakeholders to identify relevant policies and best practices in relation to tobacco endgame strategies, smoke-free environments, TPD and TAD in EU MS.	Indicators: - No. of surveys conducted - No. of questionnaires sent out - Timeliness of implementation of the survey Targets: Core questionnaire finalized by month 10	Project documentation	Indicator(s): - No. and % of the recipients of the questionnaire who complete it (= response rate) Target(s): - Response rate of at least 50%	Project documentation
Result/ Output 4.3.1 Framework for a cooperation with the European Commission on the JATC 2 deliverables contribution to Europe’s Beating Cancer Plan developed	Indicators: - No. of frameworks developed - Timeliness of delivery of framework Targets: - 1 framework developed - Delivery of framework in month 3	Project documentation - 36 -	Indicator(s): - No. and % of the recipients of the questionnaire sent out who complete it (= response rate) Target(s): - Response rate of at least 50%	Project documentation

Logical Framework JATC 2 - WP 5

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 5 To strengthen and support the EU Member States’ national competent authorities (NCAs) capacities to use information submitted by manufacturers on their products through the European Common Entry Gate (EU-CEG data) and enforce the applicable standards	n.a.	n.a.	n.a.	n.a.
Specific objective 5.1 To support NCAs in EU-CEG data handling	see output indicators/targets 5.1.1 to 5.1.4	Project documentation	see process indicators/targets 5.1.1 to 5.1.4	Project documentation
Specific objective 5.2 To assess tobacco and related products information as submitted via the EU-CEG	see output indicators/targets 5.2.1 to 5.2.3	Project documentation	see process indicators/targets 5.2.1 to 5.2.3	Project documentation
Specific objective 5.3 To facilitate increased technical, analytical and laboratory capacities to support, in particular, compliance enforcement and assessment	see output indicators/targets 5.3.1 to 5.3.2	Project documentation	see process indicators/targets 5.3.1 to 5.3.2	Project documentation
Result/ Output 5.1.1	Indicators:	Project documentation	Indicators:	Project documentation
EU-CEG data sharing	- Timely availability of template agreement and procedures for EU-CEG data sharing [D5.1]		- Timely opening of CircaBC extranets for data exchange [M5.1]	
	Targets:		- No of NCAs signing the data sharing agreement [M5.3]	
	- Report submitted by month 12		Targets:	
			- 2 extranets created (one for helpdesk and one for data sharing) at the end of month 3	

			- At least 9 NCAs signing the data sharing agreement by	
			month 14	
Result/ Output 5.1.2 EU-CEG data handling at national level	Indicators: - Timely availability of how-to guide for EU-CEG data integration from MS-Rep [D5.2] - Timely availability of how-to guide and toolbox to analyse EU-CEG data at national scale[D5.4] Targets: - Guide available at the end of month12 - Guide and toolbox available at the end of month24	Project documentation	Indicator(s): - Timely availability of a 1st set of how-to guides and toolbox to analyse EU-CEG data[M5.7] Target(s): - 1st set of how-to guides and toolbox to analyse EU-CEG data available at the end of month16	Project documentation
Result/ Output 5.1.3	Indicators:	Project documentation	Indicator(s):	Project documentation
EU-CEG data curation	- Timely availability of EU-CEG reference tables [D5.9]		- Timely availability of a 1st set of EU-CEG reference tables	
	Targets:		[M5.5]	
	- Reference tables available at month 35		Target(s):	
			- 1st set of EU-CEG reference tables available at the end of	
			month 15	
Result/ Output 5.1.4 Supporting NCAs for EU-CEG data handling	Indicator(s): - Timely availability of the survey results regarding NCAs experience in assessing their own EU-CEG data [D5.7] Target(s): - Report delivered by month 32	Project documentation	Indicator(s): - No. of NCAs participating to the 1st workshop webinar regarding EU-CEG data handling [M5.2] - No. of NCAs participating to the 2nd workshop webinar regarding EU-CEG data handling [M5.8] - No. of NCAs responding to the survey about EU-CEG data handling and analysis[M5.11] - No. of Q/A addressed in the CircaBC EU-CEGHelpdesk Target(s): - at least 14 NCAs attending the 1st workshop webinar (month 6) - at least 17 NCAs attending the 2nd workshop webinar (month 16) - at least 20 NCAs responding to the survey (month 30) - at least 80 Q/A (more than one per NCA and per year) by the end of month30	Project documentation
Result/ Output 5.2.1	n.a.	n.a.	Indicator(s):	Project documentation
EU-wide EU-CEG datasets			- Timely availability of a 1st set of EU-wide EU-CEG datasets	
			[M5.5]	
			- Timely availability of a 2nd set of EU-wide EU-CEG datasets	
			[M5.10]	
			Target(s):	
			- 1st set of EU-wide EU-CEG datasets available at the end of	
			month 15	
			- 2nd set of EU-wide EU-CEG datasets available at the end of	
			month 27	
Result/ Output 5.2.2 EU-wide EU-CEG data analysis (tobacco products)	Indicator(s): - Timely availability of the report regarding EU-wide EU-CEG data analysis (tobacco products)[D5.5] Target(s): - Report delivered by month 30	Project documentation	n.a.	n.a.
Result/ Output 5.2.3	Indicator(s):	Project documentation	n.a.	n.a.
EU-CEG data compliance assessment	- Timely availability of the report monitoring regulatory			
	compliance and discrepancies in EU-CEG data at EU scale			
	[D5.8]			
	Target(s):			
	- Report delivered by month 34			

Result/ Output 5.3.1	Indicator(s):	Project documentation	Indicator(s):	Project documentation
Mapping of tobacco laboratories	- Timely availability of the report mapping the capacities of		- Timely availability of data from independent laboratories	
	the EU network of independent laboratories [D5.3]		[M5.4]	
	- Timely availability of the report regarding product		- Timely availability of attachments from emission EU-CEG	
	composition and emissions through laboratory analyses		data [M5.9]	
	[D5.6]		Target(s):	
	Target(s):		- Data available by month 18	
	- Report delivered by month 21		- Attachments available by month 18	
	- Report delivered by month 30			
Result/ Output 5.3.2 Analytical method development in collaboration	Indicator(s): -Libraryofsubstancesandfingerprintsresultingfromthe3 new method (untargeted analysis) [D5.10]	Project documentation 7 -	Indicator(s): - Timely availability of a SOP for untargeted analysis[M5.6] - Timely finalization of collection of results fromuntargeted analysis [M5.12]	Project documentation
	Target(s):		Target(s):	
	- Library produced by month 35		- SOP available by month 12	
			- Results collected by month 32	

Logical Framework JATC 2 - WP 6

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 6 To strengthen the EU Member States' capacities in the enforcement of tobacco product regulation at the EU Member States and EU wide level through the sharing of common experiences, challenges and solutions	n.a.	n.a.	n.a.	n.a.
Specific objective 6.1 To identify and map all EU authorities within the field of tobacco regulation	Indicator(s): -Timeliness of sharing results from the Stakeholder analysis and contact list creation with other WPs Target(s): - Contact list shared with other WPs by month 5 (1st of february 2022, Circabc) Stakeholder analysis by month: unknown at this point (15.06.2022)	Project documentation	n.a.	n.a.
Specific objective 6.2 To establish a network of tobacco regulation authorities with the purpose of enhancing knowledge sharing between enforcement authorities across theEU	Indicator(s): -rate of satisfaction with knowledge sharing network by regulation authorities Target(s): -at least 80% of regulation authorities are satisfied with knowledge sharing network	Project documentation	n.a.	n.a.
Specific objective 6.3 To ensure that relevant information about enforcement of tobacco regulation is archived and accessible to all relevant EU authorities	Indicator(s): timeliness of providing a platform to archive information after the end of JATC2 Target(s): - platform provided by month 14	Project documentation	n.a.	n.a.
Result/ Output 6.1.1 Identify all EU authority operating on 3 different level [M6.1]	Indicator(s): - % of responses to initial contact list request Target(s): -at least 80% response rate	Project documentation	Indicator(s): - timeliness of emails sent out to all country coordinators to identify all EU authority Target(s): - emails sent out by month3	Project documentation
Result/ Output 6.1.2 Create a contact list of all authorities within the field of tobacco regulation across EU [D6.1]	Indicator(s): - timely availability of initial contact list Target(s): -available at month 4	Project documentation	Indicator(s): - % of steering committee members involved in development of contact collection format Target(s): - at least 50% of steering committee members give feedback oncollection format	Project documentation

Result/ Output 6.1.3 Establish contact with all EU authorities working with tobacco regulation to conduct a needs assessment [M6.2]	Indicator(s): - % of responses to needs assessment questionnaire Target(s): - at least 50% response rate	Project documentation	Indicator(s): - % of contacts established with EU authorities working with tobacco regulation Target(s): -at least 80% response rate by month 11	Project documentation
Result/ Output 6.2.1 Establishment of knowledge hub network [M6.3]	Indicator(s): - timeliness of establishing a knowledge hub network Target(s): - knowledge hub network established by month10	Project documentation	Indicator(s): - timeliness of the development of an evaluationplan - no. Of monitoring reportsproduced Target(s): - evaluation plan developed by month17 - 4 monitoring reportsproduced	Project documentation
Result/ Output 6.2.2 Create roadmap for an active knowledge sharing network [D6.2]	Indicator(s): - timeliness ofreport Target(s): - report submitted by month12	Project documentation	Indicator(s): -timeliness of establishment of guidelines for transferability of enforcement knowledge Target(s): - guidelines established by month 12	Project documentation
Result/ Output 6.2.3 Hosting twice yearly knowledge hub meetings for each subgroup [D6.5]	Indicator(s): -No. Of participants at each knowledge hub meetings -timeliness of meeting minutes Target(s): - at least 80 participants at each knowledge hub meeting -minutes sent out 15 working days after knowledge hub meeting	Project documentation	Indicator(s): - collection of input from WP4, WP5, WP7, WP8, WP9 and relevant EU authorities in order to set up agenda for upcoming meetings - timeliness of agenda for upcoming meeting sent out to potential participants Target(s): - Input from at least 3 selected authorities (e.g. through questionnaires or dialogues) - agenda sent out at least 2 weeks before knowledge hubmeeting	Project documentation
Result/ Output 6.3.1 Creation of an archive for storing information on tobacco enforcement using existing EU platforms [D6.3]	Indicator(s): - timeliness of utilization ofplatform Target(s): - platform being utilized by month16	Project documentation	Indicator(s): - identification of the most useful platforms Target(s): - at least 1 platformidentified	Project documentation
Result/ Output 6.3.2 Analysis of the viability of using existing platforms as a knowledge database after the completion of JATC2 [D6.4]	Indicator(s): - % of identified criteria met Target(s): - at least 90% of the identified criteriamet	Project documentation	Indicator(s): - No. Of criteria identified that need to be met for the platform to be feasible as a knowledge sharing platform Target(s): - at least 6 criteriaidentified	Project documentation

Logical Framework JATC 2 - WP 7

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 7 To enhance a better understanding of the properties, health impact and regulatory implications of novel tobacco products and e-cigarettes with the aim to support effective information and regulation	n.a.	n.a.	n.a.	n.a.
Specific objective 7.1	Indicator(s):	Project documentation	n.a.	n.a.
To gain insight into the variation of novel tobacco and e-cigarette products in between countries	-No. of reports on the overview of novel products and e-cigarettes in differnent member states [D7.2] Target(s): -1 report			
Specific objective 7.2	Indicator(s):	Project documentation	n.a.	n.a.
To evaluate the use, abuse potential and health risks of novel tobacco products and e-cigarettes	-No. of scientific papers published [D7.5] Target(s): -1 scientific paper published			

Specific objective 7.3 To harmonise collection of e-cigarette (and novel tobacco products) associated adverse incidents across the EU	Indicator(s): -Timely submission of Report on adverse events related to e-cigarettes across MS and suggested approach for harmonised data collection across EU [D7.6] Target(s): -1 report submitted by month 30	Project documentation	n.a.	n.a.
Specific objective 7.4 To support EU Member States' training, capacity building and information sharing on novel products and e-cigarettes	Indicator(s): -No. and timeliness of workshop/webinar on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes [M7.7] Target(s): -1 workshop held by month 36	Project documentation	n.a.	n.a.
Result/ Output 7.1.1	Indicator(s):	Project documentation	Indicator(s):	Project documentation
To explore and compare product level data on novel tobacco products, e-cigarettes and other products from different EU Member States	-Timeliness of report on overview of novel products and e-cigarettes in different Member States [D7.2] Target(s): -Report submitted by month 18		-No. of countries curated information was obtained from WP5 [M7.4] -Timely delivery of curated data Target(s): -Data from at least 9 countries was obtained -Data was delivered by month 12	
Result/ Output 7.1.2	Indicator(s):	Project documentation	Indicator(s):	Project documentation
To investigate differences in regulation of novel tobacco products, e-cigarettes and other products across Member States	-Timeliness of report on regulations of novel tobacco products [D7.1] Target(s): -Submission of report by month 12		-Timeliness of development of questionnaire [M7.2] -Response rate to questionnaire Target(s): -Questionnaire developed by month 4 -Responses of at least 14 Member States	
Result/ Output 7.2.1	Indicator(s):	Project documentation	Indicator(s):	Project documentation
To develop a framework/approach to evaluate the use, abuse potential and health risks of novel tobacco products and e-cigarettes	-No. and timeliness of evaluation framework on health impact and abuse liability [M7.5] Target(s): -Evaluation framework developed by month 15		- timeliness of circulation of draft version Target(s): - draft version circulated by month 12	
Result/ Output 7.2.2	Indicator(s):	Project documentation	Indicator(s):	Project documentation
To assess products ingredients, additives, devices and emissions in relation to their function and toxicological information	-No. and timeliness of report on health risk profiles for novel tobacco products and e-cigarettes [D7.3] Target(s): -1 report available by month 24		-Timeliness of product classification [M7.6] Target(s): -Product classification available by month 18	
Result/ Output 7.2.3 To investigate product awareness, use and perceptions Report on product use, familiarity and of novel tobacco products and e-cigarettes [D7.4]	Indicator(s): -No. and timeliness of report on product use, familiarity and of novel tobacco products and e-cigarettes [D7.4] Target(s): -1 report submitted by month 24	Project documentation	Indicator(s): -timeliness of development of questionnaire (including approach and target group) for product users Target(s): -Questionnaire developed by month 15	Project documentation
			Note: The dissemination of a questionnaire among consumers in different countries requires a certain infrastructure and there is the possibility that this is not (financially) feasible within the JATC2.	
Result/ Output 7.2.4	Indicator(s):	Project documentation	Indicator(s):	Project documentation
Evaluation of product perception and product properties	-No. and timeliness of scientific publication on health impact and regulatory implications of novel tobacco products and e-cigarettes [D7.5] Target(s):		-Timeliness of analysis of data on user perception and product properties Target(s): -Available data analysed by month 24	

	-1 Scientific publication submitted by month 30			
Result/ Output 7.3.1 To map the characteristics of reporting of adverse events by national agencies, such as poison centers, and collect information across EU Member States on adverse events	Indicator(s): -Number of responses to questionnaire [M7.3] Target(s): -Responses from at least 13 Member States/agencies	Project documentation	Indicator(s): -Timely development of questionnaire [M7.3] Target(s): -Questionnaire developed by month 8	Project documentation
Result/ Output 7.3.2	Indicator(s):	Project documentation	Indicator(s):	Project documentation
To provide tools for a harmonized data collection approach across the EU, using „the	-No. and timeliness of creation of Report on adverse events related to e-cigarettes across MS and suggested		-Timeliness of workshop held with WP7 partners to discuss procedures for	
JATC e-cigarette adverse event data collection forms“ as a basis for harmonization	approach for harmonised data collection across EU		collection of AEs	
	Target(s):		Target(s):	
	-1 report created by month 30		-Workshop held by month 16	
Result/ Output 7.4.1 To develop information sheets for regulators	Indicator(s): -No. and timeliness of submission of information sheets on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes [D7.7] -Timeliness of sharing information sheets via the EC Member State expert group Target(s): - At least 1 information sheet submitted by month 34 - Information sheet shared by month 34	Project documentation	Indicator(s): -No. of regulators who receive information sheet draft -% of feedback obtained from regulators on information sheets Target(s): -Regulators from at least 14 different MS receive information sheet -At least 50% of regulators give feedback on information sheets	Project documentation
Result/ Output 7.4.2	Indicator(s):	Project documentation	Indicator(s):	Project documentation
Further dissemination to EU Member States	-No. of participants at workshop/webinar on evaluation of health impacts and regulatory implications of		- timely finalization of agenda for workshop/webinar	
	novel tobacco products and e-cigarettes [M7.7]		- No. and timeliness of invitations for workshop/webinar sent out to	
	Target(s):		potential participants	
	-Participants from at least 14 different Member States		Target(s):	
			-Agenda finalized by month 32	
			-At least 14 invitations sent out by month 31	

Logical Framework JATC 2 - WP 8

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 8 To outline and disseminate best practices for addressing upcoming challenges to smoke-free environments in Europe (FCTC Art.8) and to assess tobacco advertisement, promotion and sponsorship (TAPS) implementation and impact in Europe (FCTC Art.13)	n.a.	n.a.	n.a.	n.a.
Specific objective 8.1 To outline and disseminate best practices and the evidence to protect the population from exposure to second-hand tobacco smoke and aerosols produced by electronic cigarettes and other novel products and to identify, adapt and assess novel challenges to smoke-free environments	Indicator(s): - No. Of position papers on best practices for SHS & SHA protection and evidence supporting the expansion of smoke-free environments -timeliness of submission of position paper Target(s): - 1 position paper submitted by month 23	Project documentation	n.a.	n.a.
Specific objective 8.2 To assess and create the framework for the expansion of smoke-free environments in Europe, including but not limited to outdoor areas and some private settings	Indicator(s): -No. Of „weight of evidence“ papers on the evidence for supporting the expansion of smoke free environments produced -timeliness of submission of „weight of evidence“ paper Target(s): - 1 „weight of evidence“ paper produced by month 18	Project documentation	n.a.	n.a.

Specific objective 8.3 To identify and share actions undertaken by MS to address challenges in the application of the EU bans on cross-border and internet TAPS and to develop the "weight of evidence" for a new TAD	Indicator(s): - No. Of position papers for a new TAD produced and disseminated Target(s): -1 position paper for a new TAD produced and disseminated - position paper submitted by month 29	Project documentation	n.a.	n.a.
Result/ Output 8.1.1 Web-based repository of best practices to protect the EU population from SHS exposure [M8.4]	Indicator(s): -timeliness of web-based repository of best practices Target(s): -web based repository by month 18	Project documentation	Indicator(s): -No. Of tobacco control experts and stakeholders the questionnaire was delivered to Target(s): -delivered to at least 4 tobacco control experts and stakeholders in each MS	Project documentation
Result/ Output 8.1.2 Scientific symposium on best practices to protect the EU population from SHS exposure (within a tobacco control European conference) [M8.3]	Indicator(s): - timeliness of scientific symposium within a tobacco control European conference Target(s): - Scientific symposium held by month 20	Project documentation	Indicator(s): - No. Of experiences selected (based on the systematic consultation M8.1) Target(s): - 10 experiences selected (BestPractices)	Project documentation
Result/ Output 8.1.3 Position paper on best practices for SHS & SHA protection and evidence supporting the expansion of smoke-free environments [D8.2]	Indicator(s): - N° and timely delivery of document Target(s): -1 position paper produced by month 23	Project documentation	n.a.	n.a.
Result/ Output 8.2.1 Assessment of the barriers and opportunities of MS to implement national and transnational interventions to enforce and expand SFE [part of M8.1]	Indicator(s): - timeliness of systematization of the barriers and opportunities in web-based repository Target(s): - systematization of barriers and opportunities by month 14	Project documentation	Indicator(s): - timeliness of development of questions for current development Target(s): - questions developed by month 14	Project documentation
Result/ Output 8.2.2 „Weight of evidence“ paper on the evidence for supporting the expansion of smoke-free environments [D8.1]	Indicator(s): -No. And timely delivery of document Target(s): - 1 „weight of evidence“ paper produced by month 18	Project documentation	Indicator(s): - No. Of participants at the webinar on supporting the expansion of smoke-free environments to other indoor and outdoor areas [M8.5] Target(s): - 50 participants	Project documentation
Result/ Output 8.2.3 Dedicated Webinar on the evidence for supporting the expansion of smoke-free environments to other indoor and outdoor areas [M8.5]	Indicator(s): - N° and timeline of Webinar Target(s): -1 webinar to be held by month 23	Project documentation	Indicator(s): - No. Of participants at the webinar on supporting the expansion of smoke-free environments to other indoor and outdoor areas [M8.5] Target(s): - 50 participants	Project documentation
Result/ Output 8.3.1 Systemic consultation to experts and MS representatives on TAPS loopholes and best-practices for application in the EU [M8.2]	Indicator(s): - timeliness of consultation on TAPS loopholes and best-practices for application in the EU Target(s): -experts and MS representatives consulted by month 20	Project documentation	Indicator(s): - No. Of tobacco control experts and stakeholders who received questionnaire on TAPS loopholes Target(s): - at least 4 tobacco control experts and stakeholders in each MS	Project documentation
Result/ Output 8.3.2 Position paper for a new TAD [D8.3]	Indicator(s): - timeliness of submission of position paper for a new TAD Target(s): -Position paper submitted by month 29	Project documentation	Indicator(s): - feedback rate on draft of position paper obtained by WP8 partners Target(s): -feedback obtained from at least 50% of WP8 partners	Project documentation

Logical Framework JATC 2 - WP 9

Intervention Logic	Output indicators/ Targets	Source of verification	Process indicators/ targets	Source of verification
General objective 9 To identify and develop best practices regarding tobacco endgame strategies and smoke-free environments.	n.a.	n.a.	n.a.	n.a.
Specific objective 9.1 To identify and assess tobacco endgame strategies and forward-looking tobacco control policies for the European region	Indicator(s): - No. of tobacco endgame strategies and forward looking tobacco control policies identified and assessed Target(s): - At least 5 strategies and policies identified and assessed	Project documentation	n.a.	n.a.

Specific objective 9.2 To explore best practices in the development, implementation and evaluation of tobacco endgame strategies and forward-looking tobacco control policies	Indicator(s): - No. of best practices identified Target(s): - At least 3 best practices identified	Project documentation	n.a.	n.a.
Specific objective 9.3 To promote best practices and facilitate the development of national tobacco endgame strategies in Europe, in synergy with WP4 and other WPs	Indicator(s): - No. of relevant stakeholders reached by WP results/outputs Target(s): - At least 20 relevant stakeholders reached	Project documentation	n.a.	n.a.
Result/ Output 9.1.1 Report of tobacco endgame strategies for the European region produced (D9.1)	Indicator(s): - No. of reports produced - Timely availability of report Target(s): - 1 report produced - Report available at end of month 18	Project documentation	Indicator(s): - No. of copies disseminated/downloaded - Availability of an analysis of forward-looking tobacco endgame strategies Target(s): - At least 20 copies disseminated/downloaded until the end of JATC2	Project documentation
Result/ Output 9.1.2 Recommendations for research on forward-looking tobacco control policies and tobacco endgame strategies. (D9.2)	Indicator(s): - No. of reports produced - Timely availability of report Target(s): - 1 report produced - Report available at the end of month 29	Project documentation	Indicator(s): - No. of copies disseminated/downloaded Target(s): - At least 20 copies disseminated/downloaded until the end of JATC2	Project documentation
Result/ Output 9.1.3 To synthesize the available evidence and identify the needs for future research on the effectiveness of new or recently introduced policies through literature review and key stakeholder interviews	Indicator(s): - No. of stakeholders interviewed - Timeliness of stakeholder interviews Target(s): - at least 5 stakeholders interviewed - Stakeholders interviewed by month 18	Project documentation	Indicator(s): - Timeliness of identification of potential stakeholders for interviews - Timeliness of the creation of a topic guide for interviews Target(s): - potential stakeholders identified by month 16 - topic guide created by month 16	Project documentation
Result/ Output 9.1.4 To assess the feasibility of their translation into the development of national policies and strategies in the European region	Indicator(s): - timely completion of the list of policy options Target(s): - list of policy options completed by month 18	Project documentation	Indicator(s): - No. of different levels of implementation identified - No. of policy options per level identified Target(s): - at least 3 different levels identified - at least 2 different policy options per level identified	Project documentation
Result/ Output 9.2.1 Key Stakeholder interviews on best practices and enablers and constraints in the development, implementation and evaluation of tobacco endgame strategies and control policies conducted	Indicator(s): - No. of key stakeholder interviews conducted - Timely conduct of interviews Target(s): - At least 5 interviews conducted - Interviews finalised at end of month 18	Project documentation	Indicator(s): - Availability of a topic guide Target(s): - Interview guide available at end of month 16	Project documentation
Result/ Output 9.3.1 EU Tobacco Endgame Toolkit to disseminate best practices in the development, implementation and evaluation of tobacco endgame strategies developed (D9.3)	Indicator(s): - No. of Toolkits developed - Timely availability of toolkit - No. of website visitors - No. of case studies included Target(s): - At least 1 Toolkit developed - Toolkit available at end of month 34 - At least 100 website visitors - At least 3 case studies included	Project documentation	Indicator(s): - Indicator compendium developed (M9.1) Target(s): - Indicator compendium available at end of month 17	Project documentation
Result/ Output 9.3.2 Workshop for key policy makers, regulators and researchers to discuss traditional and forward looking approaches conducted (M9.2)	Indicator(s): - No. of workshops conducted - Timely conduct of workshop Target(s): - At least 1 workshop conducted - Workshop conducted at end of month 29	Project documentation	Indicator(s): - No. of workshop participants Target(s): - At least 50 workshop participants	Project documentation

G. Monitoring Table

A. Outputs					B. Delivery/ Submission							C. Follow up			D. Necessary inputs/ Dependencies				E. Contact info		
WP	Out-put	Output Title	Main output	Target group	Due in Month	Due Date	New Due Month (Amendment)	New Due Date (Amendment)	revised?	Submission	On time?	Follow up date	New Follow up date	Date of reply	Stakeholders	Synergies with	Dism/Modification WP	Ds and Ms of other WPs	Lead Staff/curry	Responsible Person	Contact Info
4	D4.1	Policy dialogues on sustainability of JATC 2 actions and possible contributions to Europe's Beating Cancer Plan		Researchers, Policy-makers, Project stakeholders, General public	32	31.05.2024						03.05.2024			All vertical WPs WP2 WP6 WP8 WP9				HSE	Maurice Malchaire	maurice.malchaire@ec.europa.eu
4	D4.2	Sustainability plan, policies and scenarios for long-term sustainability		Tobacco researchers, Policy makers, Project stakeholders, General public	34	31.07.2024						03.07.2024			All vertical WPs WP2 WP5 WP6 WP8 WP7 WP9				ISS	Renata Solimini	renata.solimini@ec.europa.eu
4	D4.3	Framework for a cooperation with the European Commission on the JATC 2 deliverables contribution to Europe's Beating Cancer Plan		Tobacco researchers, Policy makers, Project stake-holders, General public	35	31.08.2024						03.08.2024			All vertical WPs WP6 WP8 WP9				DSTA	Ditte Helms Kraal	d.h.kraal@ec.europa.eu
4	M4.1	List of topics and deliverables of the JATC 2 that could facilitate the Europe's Beating Cancer Plan, in cooperation with horizontal work packages of the action		Tobacco researchers, Policy makers, Project stake-holders	2	30.11.2021						02.11.2021			All vertical WPs				DSTA	Ditte Helms Kraal	d.h.kraal@ec.europa.eu
4	M4.2	Frames of cooperation with the European Commission concerning possible contribution to EU Cancer Action Plan		Tobacco researchers, Policy makers, Project stake-holders	6	31.03.2022						03.03.2022							DTSA	Ditte Helms Kraal	d.h.kraal@ec.europa.eu
4	M4.3	First guidance document	Yes	Tobacco researchers, Policy makers, Project stake-holders	8	31.05.2022						03.05.2022							ISS	Renata Solimini	renata.solimini@ec.europa.eu
4	M4.4	Questionnaire to identify relevant policies and best practices in relation to tobacco and gambling, smoke-free environments, TP, Dual/TAD in MS		Tobacco researchers, Policy makers, Project stake-holders	10	31.07.2022						03.07.2022				WP8			THL	Hanna Ollila	hanna.ollila@thl.fi
4	M4.5	Presentation of the platform for exchange of information on sustainability, best practices and dissemination activities		Tobacco researchers, Policy makers, Project stake-holders	12	30.09.2022						02.09.2022				WPs, WP6			NPHO	Angeliki Lambrou, Sofia Schreier-Santini, Sofia Papachristou	a.lamprou@ec.europa.eu , s.schreier-santini@ec.europa.eu , spapachristou@ec.europa.eu
4	M4.6	Series of virtual webinars on FCTC and other topics with national, regional and international bodies	Yes	Tobacco researchers, Policy makers, Project stake-holders	30	31.03.2024						03.03.2024							HSE	Maurice Malchaire	maurice.malchaire@ec.europa.eu
4	M4.7	Share of relevant information on the knowledge platform as appropriate throughout the project		Tobacco researchers, Policy makers, Project stake-holders	32	31.05.2024						03.05.2024							HSE	Maurice Malchaire	maurice.malchaire@ec.europa.eu
5	D5.01	Agreement and procedures for EU-CRG data sharing		EC, EU Regulators	6	31.03.2022	12	30.09.2022				03.03.2022	02.09.2022						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.02	EU-CRG data integration from MS-REP to local databases at national scale		EC, EU Regulators	9	30.06.2022	12	30.09.2022				02.06.2022	02.09.2022						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.03	Mapping of the EU network of independent laboratories capacities	Yes	EC, EU Regulators, Laboratories Network	18	31.03.2023	21	30.06.2023				03.03.2023	02.06.2023				M5.4		IRFMN	Enrico Davoli	enrico.davoli@marionegri.it
5	D5.04	How to guides & toolbox to analyse EU-CRG data at national scale	Yes	EC, EU Regulators	24	30.09.2023						02.09.2023					M5.8		ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.05	Descriptive analysis of EU-CRG data on tobacco products at EU scale	Yes	EC, EU Regulators, General public	30	31.03.2024						03.03.2024					M5.5, M5.10		ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.06	Descriptive analysis of product composition and emission results from both EU-CRG data and independent laboratory tests		EC, EU Regulators, Laboratories Network, General public	30	31.03.2024						03.03.2024					M5.4, M5.9		IRFMN	Enrico Davoli	enrico.davoli@marionegri.it
5	D5.07	Monitoring EU MS NCAs experience in assessing their own EU-CRG data		EC	32	31.05.2024						03.05.2024					M5.11		ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.08	Monitoring regulatory compliance and discrepancies in EU-CRG data at EU scale		EC, EU Regulators, General public	34	31.07.2024						03.07.2024					M5.5, M5.10		ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.09	EU-CRG reference tables		EC, Regulators	35	31.08.2024						03.08.2024					M5.5, M5.10		ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
5	D5.10	Library of substances and fingerprints resulting from untargeted analyses on tobacco and related products		EC, EU Regulators, Laboratories Network	35	31.08.2024						03.08.2024					M5.12		IRFMN	Enrico Davoli	enrico.davoli@marionegri.it
5	M5.01	S-CIRCABC Centre created on (enfr)helphelptokandofdatasharing		WPs partners, EC, EU Regulators, Laboratories Network	3	31.12.2021						03.12.2021							ANSES	Benoit Labarbe	benoit.labarbe@anses.fr

3	M3.02	First workshop webinar with NCAs about EU-CBG data handling and analysis needs	WPS partners, EC, EU Regulators	6	31.03.2022					03.03.2022							ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.03	Data sharing agreements signed by at least 9 NCAs	EU Regulators	9	30.06.2022	14				02.06.2022	02.11.2022						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.04	Data from independent laboratories available	Laboratories Network	9	30.06.2022	18				02.06.2022	03.03.2023						IFREMN	Enrico Davoli	enrico.davoli@marionegri.it
3	M3.05	First set of EU-CBG reference tables and EU wide datasets	WPS partners	12	30.09.2022	15				02.09.2022	03.12.2022						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.06	SOP for untargeted analyses ready and sent to participant laboratories	Laboratories Network	12	30.09.2022					02.06.2022							IFREMN	Enrico Davoli	enrico.davoli@marionegri.it
3	M3.07	Preliminary set of how-to guides and toolbox to analyse EU-CBG data	EU Regulators	15	31.12.2022	16				03.12.2022	03.01.2023						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.08	Second workshop webinar with NCAs to present EU-CBG data handling and analysis solutions	EC, EU Regulators	15	31.12.2022	16				03.12.2022	03.01.2023						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.09	Attachments from emission EU-CBG data available	WPS partners	18	31.03.2023					03.03.2023							IFREMN	Enrico Davoli	enrico.davoli@marionegri.it
3	M3.10	Second set of EU-CBG reference tables and EU wide datasets	WPS partners	24	30.09.2023	27				02.06.2023	03.12.2023						ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.11	NCAs survey about EU-CBG data handling and analysis	EU Regulators	30	31.03.2024					03.03.2024							ANSES	Benoit Labarbe	benoit.labarbe@anses.fr
3	M3.12	End of collection of results from untargeted analyses	WPS partners	32	31.03.2024					03.03.2024							IFREMN	Enrico Davoli	enrico.davoli@marionegri.it
6	D6.1	Contact list of all authorities with the field of tobacco regulation across EU	JATC II leaders, EU MS competent authorities	4	31.01.2022					03.01.2022							DSTA	Carl Christian Lange	cc@nsh.de
6	D6.2	Roadmap for an active knowledge sharing network		6	31.03.2022	6				03.03.2022	02.09.2022						DSTA	Chris Kannegaard Sharasvana	ck@nsh.de
6	D6.3	Archive for storing information on tobacco enforcement using existing EU platforms	MS competent authorities, Expert Group	8	31.05.2022	15				03.05.2022	03.12.2022					Cooperation of DG-SANTE	DSTA	Chris Kannegaard Sharasvana	ck@nsh.de
6	D6.4	Analysis of the viability of using existing platforms as a knowledge database after the completion of JATC2		30	31.03.2024					03.03.2024						Cooperation of DG-SANTE	DSTA	Chris Kannegaard Sharasvana	ck@nsh.de
6	D6.5	Hosting twice yearly knowledge hub meetings for each subgroup	MS competent authorities	M6-M35	31.08.2024					03.08.2024							DSTA	Chris Kannegaard Sharasvana	ck@nsh.de
6	D6.6	Minutes from the knowledge hub meeting sent out to all participants		M6-M35	31.08.2024					03.08.2024							DSTA	Chris Kannegaard Sharasvana	ck@nsh.de
6	M6.1	Identify all EU authority operating on 3 different level.	EU Regulators, Enforcement authorities, Tobacco researchers	4	31.01.2022					03.01.2022							DSTA	Carl Christian Lange	cc@nsh.de
6	M6.2	Establish contact with all EU authorities working with tobacco regulation to conduct a needs assessment	EU Regulators	6	31.03.2022					03.03.2022							DSTA	Carl Christian Lange	cc@nsh.de
6	M6.3	Establishment of the knowledge hub network	EU Regulators, Enforcement authorities, Tobacco researchers	10	31.07.2022					03.07.2022							DSTA	Sine Slet Stjernose	ss@nsh.de

A. Outputs					B. Delivery/ Submission					C. Follow up			D. Necessary inputs/ Dependencies				E. Contact info				
WP	Out put	Output Title	Main output	Target group	Due in Month	Due Date	New Due Month (Amendment)	New Due Date (Amendment)	revision?	Submission	On time?	Follow up date	New Follow up date	Due of copy	Stakeholders	Synergies with	Ds and Ms of the same WP	Ds and Ms of other WPs	Lead beneficiary	Responsible Person	Contact Info
7	D7.1	Report on regulation of novel tobacco products and e-cigarettes in different EU Member States		EU Regulators, General public, Tobacco researchers	12	30.09.2022						01.09.2022				D.2.2, D.4.1	M7.3		BYVM	Yvonne Stark, Anne Havermann	yvonne.stark@ec.europa.eu
7	D7.2	Overview of novel products and e-cigarettes in different Member States		EU Regulators, General public, Tobacco researchers	18	31.03.2023						01.03.2023					M7.1, M7.2	MS3, MS5, DS1, DS2	BYVM	Anne Havermann, Charlotte Fawcett	anne.havermann@ec.europa.eu
7	D7.3	Report on relevant health risks for novel tobacco products, e-cigarettes		EU Regulators, General public, Tobacco researchers	24	30.09.2023						01.09.2023					M7.1, M7.2, M7.5	MS3, MS5, DS1, DS2	BYVM	Jeremie Achille	jeremie.achille@ec.europa.eu
7	D7.4	Report on product use, familiarity and perceptions		EU Regulators, General public, Tobacco researchers	24	30.09.2023						01.09.2023					M7.5		BYVM	Carole Leroux	carole.leroux@ec.europa.eu
7	D7.5	Scientific publications on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes	199	EU Regulators, Tobacco researchers	30	31.03.2024						01.03.2024					M7.1, M7.2, M7.3, M7.6, DS.2, DS.4, DS.4	MS3, MS5, DS1, DS2	BYVM	Thibault Manroy	thibault.manroy@ec.europa.eu
7	D7.6	Report on reporting of adverse events related to e-cigarettes across Member States and approach for harmonised data collection across EU	194	EU Regulators, Health professionals	30	31.03.2024						01.03.2024				D.2.2, D.4.1	M7.4		BYVM	Elke Pepper	elke.pepper@ec.europa.eu
7	D7.7	Information sheets on evaluation of health impact and regulatory implications of novel tobacco products and e-cigarettes		EU Regulators	34	31.07.2024						01.07.2024				M7.7	M7.1, M7.2, M7.3, M7.6, DS.2, DS.4	MS3, MS5, DS1, DS2	BYVM	Anne Havermann, Yvonne Stark	anne.havermann@ec.europa.eu
7	M7.1	Curated information from EU-CEG of some countries obtained from WP1 for further analysis		WP7	4	31.01.2022						01.01.2022						MS3, MS5	BYVM	Anne Havermann, Charlotte Fawcett	anne.havermann@ec.europa.eu
7	M7.2	Final questionnaire about national regulation of novel tobacco products and e-cigarettes developed and shared with EU legislators		WP7	4	31.01.2022						01.01.2022							BYVM	Anne Havermann, Charlotte Fawcett	anne.havermann@ec.europa.eu
7	M7.3	Questionnaire on national procedures of reporting of e-cigarettes and novel tobacco products related AEs developed		WP7	8	31.01.2022						01.01.2022							BYVM	Elke Pepper	elke.pepper@ec.europa.eu
7	M7.4	Curated information from EU-CEG of at least 9 countries obtained from WP 5 for further analysis		WP7	12	31.01.2022						01.01.2022						MS3, MS5	BYVM	Anne Havermann, Charlotte Fawcett	anne.havermann@ec.europa.eu
7	M7.5	Common approach for evaluation of health impact and abuse liability		WP7	15	30.06.2022						01.06.2022							BYVM	Jeremie Achille	jeremie.achille@ec.europa.eu
7	M7.6	Product classification based on ingredients, emissions and product properties completed		WP7, EU regulation	18	31.03.2023						01.03.2023						MS3, MS5, DS1, DS2	BYVM	Jeremie Achille, Thibault Manroy	jeremie.achille@ec.europa.eu
7	M7.7	Taking place of workshop or webinar of WP7		EU regulation	32	30.09.2024						01.09.2024				M9.2, D.7.7			BYVM	Anne Havermann, Charlotte Fawcett	anne.havermann@ec.europa.eu
8	D8.1	"Weight of evidence" paper on the evidence for supporting the expansion of smoke-free environments		EU population	18	31.03.2023						01.03.2023				MS.3, MS.4, MS.5	MS.1		ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	D8.2	Position paper on best practices for SHS B-SDS protection and evidence supporting the expansion of smoke-free environments		EU population	23	31.08.2023						01.08.2023				DS.1, MS.3, MS.4, MS.5	MS.1, DS.1		ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	D8.3	Position paper for a new TAD		EU population	29	29.02.2024						01.02.2024					MS.2		ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	MS.1	Systematic consultation to experts and MS representatives on existing best practices, barriers and opportunities to protect the EU population from SHS exposure		Tobacco Control Experts in EU	12	30.09.2022	14	30.11.2022				01.09.2022	02.11.2022			DS.1, DS.2, MS.3, MS.4, MS.5			ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	MS.2	Systematic consultation to experts and MS representatives on TAPS hospital and best practices for application in the EU		Tobacco Control Experts in EU	17	28.02.2023	20	31.01.2023				01.01.2023	09.01.2023			DS.3			ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	MS.3	Scientific consensus on best practices to protect the EU population from SHS exposure (within a tobacco control European conference)	Yes	Tobacco Control Experts in EU	20	31.03.2023						01.03.2023				MS.1	MS.1, MS.4		ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	MS.4	Web-based repository of best practices to protect the EU population from SHS exposure	Yes	Tobacco Control Experts in EU	18	31.03.2023						01.03.2023					MS.1		ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
8	MS.5	Webinar on the evidence for supporting the expansion of smoke-free environments to other indoor and outdoor areas	Yes	Tobacco Control Experts and professionals in related fields	23	31.08.2023						01.08.2023				MS.4	MS.3, MS.5, MS.4		ICO	E. Fernández, D. Carricero	efernandez@iconologia.net ; dcarricero@iconologia.net
9	D9.1	Report of tobacco endgame strategies for the European region	Yes	Private Staff, EU, MS, NGOs, NGOs	18	31.03.2023						01.03.2023				M9.2	M9.1		THL	Hanna Ohls	hanna.ohls@ec.europa.eu

9	DO.2	Recommendations for research on forward-looking tobacco control policies and tobacco endgame strategies.		Project Staff, EC, Scientific community	29	29.02.2024						01.02.2024					MR.1			THL	Hanna Orlita	https://bit.ly/3t3k146
9	DO.3	EU Tobacco Endgame Toolkit to disseminate best practices in the development, implementation and evaluation of tobacco endgame strategies.	Yes	Project Staff, EC, MS, EGN and NGOs, Public	34	31.07.2024						01.07.2024					MR.1	DO.1		THL	Hanna Orlita	https://bit.ly/3t3k146
9	MO.1	Indicator correspondence to compile the selected measures, actions and data sources for identifying and assessing the policies, strategies, enablers, constraints and best practices covered in this Wf.		Project Staff, EC, Scientific community	17	28.02.2023						01.02.2023					DO.1, DO.2, DO.3			THL	Hanna Orlita	https://bit.ly/3t3k146
9	MO.2	Workshop for key policy makers, regulators and researchers to discuss traditional and forward-looking approaches		Project Staff, EC, EGNs, EGNs, NGOs	29	29.02.2024						01.02.2024					DO.1			THL	Hanna Orlita	https://bit.ly/3t3k146